

AGENDA

MEETING OF ALLOTMENTS WORKING GROUP

TUESDAY 23RD JULY 2019

AT 9.30AM

COMMITTEE ROOM OAKLANDS

12th July 2019

*** **Denotes Enclosures – these are enclosed for Members only.**

1 Apologies for Absence

To receive and accept apologies for absence.

2 Election of Chairman

To elect a chairman of the working group for the ensuing civic year.

3*** Minutes of the Allotments Working Group meeting of the 5th February 2019

To approve the Minutes as a correct record of the meeting.

4 Declaration of Interests & Endorsement of Code of Conduct

Disclosures

Councillors & Co-opted Members should disclose pecuniary or other significant / personal interest/s in any item/s on this agenda and note the paragraph below.

Members are referred to, and shall observe, the provisions of the Hythe Town Council Code of Conduct and in particular those contained in Paragraph 3 – Registration and Declaration of Interests. If a Councillor has a Disclosable Pecuniary Interest he/she must, unless a dispensation has been granted, withdraw from the meeting room and take no part in the discussion or vote. If any DPI has not been entered in the Town Council's register then you must disclose it at the meeting and inform the Monitoring Officer within 28 days of the date of initial disclosure. Failure to abide by the provisions of the Code in regard to Disclosable Pecuniary Interests now amounts to a criminal offence.

5 Allotment Vacancies and Waiting List

To receive an update on the number of vacant plots and the waiting list from the Allotments Clerk.

6 Town Sergeant's Report

To discuss the Town Sergeant's most recent inspection report.

7 Changes to the Allotment Tenancy Agreement

To discuss proposed changes to the wording of the Allotment Tenancy Agreement 5 (f) to remove the word "permanent" with regard to structures on plots.

- 8 Provision of Skips for Eaton Lands and Longbridge Sites
To discuss the request from ELHAS for a skip at the Eaton Lands site and for the removal of historic rubbish (mainly wood) at Longbridge site.
- 9 Removal of Overhanging branches
To discuss the request from ELHAS for the removal of overhanging branches on Eaton Lands South plots 5 and 8.
- 10 Childrens Play Equipment on Allotments
To discuss the email from ELHAS regarding childrens play equipment on allotment plots.
- 11 Provision of a weatherproof noticeboard for Eaton Lands South site.
To discuss the request from ELHAS for a weatherproof noticeboard at the Eaton Lands South site.
- 12 Eaton Lands North Site
To discuss the request from ELHAS regarding the boundary fence of plots 5a and 5b
- 13 Water Supply at Longbridge Allotments
Mr Colin Williams to give an update as to the current situation with regards to the supply of water to Longbridge site.

The date of the next meeting to be arranged.

Mrs Wendy Lee
Allotments Clerk

Should there be any queries in respect of any of the items on this agenda, these may be clarified by reference to the Allotments Clerk 24 hours prior to the meeting.