

NOTICE OF MEETING

HYTHE TOWN COUNCIL'S PERSONNEL SUB-COMMITTEE

TO COMMENCE ON 11TH JUNE 2020 AT 11.30 AM

DUE TO THE CONSTRAINTS OF COVID 19 THIS MEETING WILL TAKE PLACE
REMOTELY VIA ZOOM AT 11.30AM.

MEMBERS OF THE PUBLIC CAN TAKE PART IN THIS MEETING BY DOWNLOADING
THE FREE ZOOM APPLICATION ONTO THEIR DEVICE.

MEETING ID NO:850 0827 7398 THE PASSWORD IS: 617323

A G E N D A

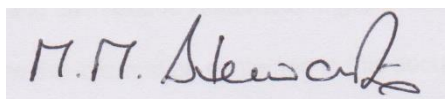
5th June 2020

*** Denotes enclosures

- 1 Apologies for absence
- 2 Declarations of Interest

Councillors should disclose pecuniary or other significant / personal interest/s in any item/s on this agenda and note the paragraph below.

Members are referred to, and shall observe, the provisions of the Hythe Town Council Code of Conduct and those contained in Paragraph 3 – Registration and Declaration of Interests. If a Councillor has a Disclosable Pecuniary Interest, he/she must, unless a dispensation has been granted, withdraw from the meeting room and take no part in the discussion or vote. If any DPI has not been entered in the Town Council's register, then you must disclose it at the meeting and inform the Monitoring Officer within 28 days of the date of initial disclosure. Failure to abide by the provisions of the Code regarding Disclosable Pecuniary Interests now amounts to a criminal offence.
- 3 That under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following item of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.
- 4 HTC Offices
 - 1 To discuss the timing and logistical aspects of reopening the Administration Assistant job vacancy.
 - 2 To receive an update on the social distancing work at Oaklands offices and how this will work in practice.



Mrs Margaret Stewart
Town Clerk

Committee Members: Councillors M Whybrow, P Graham, J Martin and J Hawkins