

Addendum

Notes to the Budget Monitor December 2020

Nominal Cost	Budget figure anticipated to December 2020	Budget figure – Actual to December 2020	Budget for year	Over Budget /or increase amount/ Movement to date (Movement under £100 is not highlighted)	Notes <i>Full year = 100% 1 month = 8.33% December= 74.97%</i>
Income					
4000 Precept	£361,155	£361,155	£361,155		100% received
4100-4115 Allotment income	£12,840	£11,713	£12,840	Under by £1,127	91.23% No change since October report.
4225 Library Rent	£0	£23,250	£0		Rent received on behalf of David Oaklands Charitable Trust (paid over when physically received in bank)
4600 Portland Rd Car park	£8,952	£1,834	£8,952	Under by £7118	20.49% No change since November report
4601 Sports Revenue	£7,770	£7,159	£8,450	Under by £611	84.72%. No change since November report
4602 Pavilion function revenue	£13,708	£1,929	£16,462	Under by £11,779	11.72% No change since November report.
4603 Boot Fairs, circuses, funfairs	£8,416	£250	£8,416	Under by £8,166	2.97% No change since October report.
4605 Property (ex-library) rent	£23,000	£19,996	£23,000	Under by £3,004	86.94% No change since November report
4607 Wedding income	£3,490	£1.140	£3,490	Under by £2,350	32.66% No change since October report.
4609 Town hall Lettings	£2,650	-£96	£3,400	Under by £2,746	-2.82% No change since Sept report.
4610 Caretaker Charge	£2,250	£54	£3,000	Under by £2,196	1.8% No change since October report.
4611 Oaklands Room rental	£675	£0	£905	Under by £675	0.00% No funds received

4902 Interest on investments	£1,780	£337	£2,352	Under by £1,443	14.36%. Slight increase.
4905 Other Income (Misc)	£0	£6.70	£0		No change since August report
49030-Insurance reclaim		£1,279			Reimbursement of repairs and replacement of Flagpole.
Expenditure					
5000 Grounds Maintenance	£38,328	£36,138	£45,400	Under by £2,190	79.60% on target for year
5001 CCTV Costs	£11,543	£11,461	£15,391		74.47% No change since November report.
5003 Tree audit and works	£15,000	£11,240	£16,300	Under by £3,760	68.96% No change since October report.
5005 Allotment maintenance	£1,000	£514	£1000	Under by £486	51.47% No change since July report.
5200 Civic Allowance	£1,010	£129	£1,500	Under by £881	8.61% No change since October report.
5201 Civic attire	£1,360	£1,455	£1,360		107.02% No set monthly figure. (£1110 had been set aside this year for the purchase of badges)
5203 Civic entertainment	£800	£50	£1,200	Under by £750	4.17% No change since Sept report
5220 Band Concerts	£4,900	£0	£4,900	Under by £4,900	0.00% No funds used due to cancellation of events.
5226 National Commemorations	£500	£0	£1,000	Under by £500	0.00% No funds used due to cancellation of events. No change since May report.
5228 Grant monies donated by HTC	£20,752	£20,749	£24,302 (increased requirement)		85.38% Slight increase due to summer watering costs of plants/baskets (Hythe in Bloom)..
5229 Davis Oaklands Library rent		£23,250			Not a budget item but collected on behalf of DOCT and paid over.
5230 Town Council initiatives	£0	£0	£2000		0.00% No funds used to date.
5100 Playground Equipment	£0	£0	£5,000		0.00% No set monthly figure.
5101 Skatepark repairs	£8,500	£8,274	£8,500	Under by £226	97.34% No change since April report

5303 - Projects	£3,603	£3,603	£13,370		26.95% Larger projects now being held until 2021.22 budget.
6105 Car park expenditure	£1,600	£292	£1,600	Under by £1,308	18.29% No change since November report.
6201 Advertising	£1,575	£500	£2,100	Under by £1,075	23.81% Advert placed in Hythe Life magazine. No change since July report. Awaiting Dec invoice.
6900 Misc expenses	£5	£0	£100		0% No change since November report.
7000 Salaries	£103,599	£103,599	£136,000		76.18% slightly over due to extension of Tennis & Bowls.
7005 Employers NI	£8,425	£8,232	£12,000	Under by £193	68.60% slightly under budget.
7007 Employee medical	£0	£0	£450		0.00% No set monthly figure.
7010 Employers Superannuation	£20,921	£20,920	£29,396		71.17% slightly under budget.
7102 Water rates	£2,200	£954	£3,600	Under by £1,246	26.50% Slight increase
7103 General rates	£37,622	£37,363	£41,803	Under by £259	89.38% on target as paid over 10 months.
7104 Insurance – premises & public liability	£15,676	£15,008	£15,676	Under by £668	95.74% Small credit received.
7105 Refuse Collection	£1,170	£700	£1,340	Under by £470	52.26% low due to Pavilion not in use and extra collections not required at present.
7200 Electricity	£2,708	£2,705	£5,600		48.32%. Skate pk and Bunker still to be transferred to BULB.
7201 Gas	£2,320	£2,176	£4,566	Under by £144	47.67% under budget as Pavilion has not been in use.
7304 Misc health expenses	£0	£0	£50		0.00% No set monthly figure
7400 Travel	£850	£134	£1,000	Under by £716	13.42% Low due to civic events being cancelled
7500 Printing and Copying costs (Consumables)	£1,400	£890	£1,530	Under by £510	58.22% No set monthly costs.

7501 Postage and carriage	£380	£133	£480	Under by £246	27.84% under budget
7502 Telephone costs	£2,225	£2,224	£3,100		71.75% on target
7503 IT and Computer costs	£4,500	£4,350	£4,500 (increased re virement)	Under by £150	96.67% slightly higher due to purchase of laptops for 2 x staff homeworking.
7504 Office stationery	£840	£785	£1,000		78.56% higher for this time of year due to purchase of covid equipment in July.
7600 Legal fees	£0	£0	£3,000		0.00% No set monthly figure
7601 Audit and Accountancy fees	£2,050	£1,775	£2,050	Under by £275	86.60% No change since November report.
7602 Consultancy fees	£2,500	£2,561	£2,500		102.44% Increase due to work on website upgrade
7603 Professional fees	£65	£64	£1,000		6.44% No change since May budget
7700 Equipment hire	£1,000	£1,704	£1,000	Over by £704	170.41% lease of photocopier (underbudgeted)
7702 Equipment purchases	£4,000	£4,178	£4,000	Over by £178	104.46% slight increase due to laptop purchased for Admin Asst.
7799 Equipment maintenance/service	£910	£745	£910	Under by £165	81.94% No change since October report.
7301 Lift repairs and servicing	£1,000	£999	£1,500		66.64% No change since October report.
7800 Property Repairs & renewals	£18,385	£17,220	£19,447 (increased due to virement)	Under by £1,165	88.55% Slight increase due to electrical repairs to Bunker & Museum.
7801 Cleaning	£8,350	£6,331	£11,271	Under by £2,019	56.18% under budget due to hours reduced at Oaklands and no annual deep clean at pavilion required.
7802 Laundry	£0	£0	£50		0.00% No set monthly figure
7803 Premises expenses	£1,500	£1,202	£1,500	Under by £298	80.18% slight increase
7804 Premises security	£1,500	£981	£1,500	Under by £519	65.40% on target for year.
7901 Bank Charges	£463	£321	£618	Under by £142	52.07% No set monthly figure

7902 Loan Principal paid	£3,600	£3,600	£4,401 (reduced re virement)		81.80%. DOCT paid Dec 2020.
7903 Loan interest paid	£4,500	£4,450	£4,840 (reduced re virement)		91.94% No further costs anticipated.
8201 Subscriptions	£5,000	£5,224	£5,000	Over by £224	104.50% slightly over due to upgrade in subscription for bookings system.
8203 Training costs	£1,955	£1,759	£2,000 (reduced re virement)	Under by £196	87.99% Increase due to Cllr Graham & 2 x staff training for Planning.
8205 Refreshments	£150	£36	£200	Under by £114	18.08% No set monthly figure