

Hythe Town Council

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Report number F&GP 01/20

To Hythe Town Council
Date 21 May 2019
Status **Non Exempt**
Responsible officer Responsible Financial Officer

Subject **BUDGET MONITORING REPORT F&GP/02/20**

SUMMARY: This report gives March's budget monitoring information, includes the bank reconciliation for March and recommends the Chairman of the Committee to sign the bank statements in accordance with good practice.

REASON FOR RECOMMENDATION:

The Committee is asked to agree the recommendations set out below because:-

- a) The Council is committed to control and manage its financial affairs in accordance with The National Association of Local Councils (NALC) guidelines.

RECOMMENDATIONS:

- 1. To receive and note the report F&GP/02/20**
- 2. To authorise the Chairman of the Committee to sign the bank reconciliation detailed in the report**

INTRODUCTION

Year end for 2018.19 is in its draft stage awaiting confirmation from the Internal Auditor who will be attending on 14 May 2019 to confirm the final figures.

Any major differences since February's budget monitor report have been highlighted on the attached addendum.

Sage reports will still be produced monthly and issued quarterly. All copies will be held in the office and still be available upon request.

CONTACT OFFICER

If you have any queries about this report please contact The Responsible Financial Officer of the Council

Tel: 01303 266152 or email RFO@hythe-tc.gov.uk prior to the meeting.