
To	Hythe Town Council
Date	12 October 2019
Status	Non Exempt
Responsible officer	Responsible Financial Officer
Subject	INTERNAL AUDITORS REPORT FOR YEAR ENDED 31 MARCH 2019 F&GP/09/19

SUMMARY: Encloses the report of the Independent Internal Auditor for the year ended 31 March 2019.

REASON FOR RECOMMENDATION:

The Committee is asked to agree the recommendations set out below because:-

- a) The Council is committed to control and manage its financial affairs in accordance with The National Association of Local Councils (NALC) guidelines.

RECOMMENDATIONS:

1. To receive and note the report F&GP/09/19
2. To recommend that the Independent Internal Auditors report for the year end 31 March 2019 be accepted.

INTRODUCTION

Attached is the Hythe Town Council Internal Audit Report for the year ended 31 March 2019.

The policies mentioned in the report are due to be ratified at the Town Council meeting on 31 October 2019.

The DPI's that had not been submitted have since been addressed by the Town Clerk.

We now have online banking to which **only** the RFO has access. The RFO is currently looking into alternate banking arrangements which use a 'dual signature' as per the Internal Auditors suggestion.

The sums of money held in the Natwest Bank are being reviewed in January 2020 after the payment to Davis Oaklands Trust (£80,588) and the payment to FHDC for rates on Portland Road Car Park (66,461.25) have been processed. A review to repay the PWLB loan will also be conducted at this time.

The Budget working group comprising of The Chairman, Vice Chairman of the Council, the Chairman of F&GP and the Chairman of Planning met on Monday 7 October to discuss the first draft of the Budget calculations.

CONTACT OFFICER

If you have any queries about this report please contact The Responsible Financial Officer of the Council

Tel: 01303 266152 or email RFO@hythe-tc.gov.uk prior to the meeting.