

Hythe Town Council

www.hythetc.kentparishes.gov.uk

Report number F&GP 03/20

To Hythe Town Council
Date 22 May 2020
Status **Non-Exempt**
Responsible officer Town Clerk

Subject **REPLACEMENT PAVILION DOORS REPORT F&GP/03/20**

SUMMARY: This report reviews the status of the Replacement Pavilion Doors and recommends the Committee review in accordance with good practice.

REASON FOR RECOMMENDATION:

The Committee is asked to agree the recommendations set out below because the Sports Pavilion doors have fallen into a state of disrepair and need to be replaced as a matter of urgency to ensure the security of the building.

RECOMMENDATIONS:

- 1. To receive and note the report F&GP/03/20**
- 2. To resolve to appoint one of the 3 contractors listed below to replace the Sports Pavilion doors**

INTRODUCTION

Due to circumstances beyond the town council's control, the original contractor who had been appointed to replace the Sports Pavilion doors had subsequently been unable to carry out the work and further quotations have been sought as follows:

Quote A

£21,299.69 + VAT – No deposit required.

Quote B

£7,920.00 + VAT – No deposit required.

Quote C

£22,220 + VAT – 50% deposit required.

Quote D

£9,775 + VAT – No deposit required

SUMMARY

All contractors were supplied with the same specification as prepared by the town council's surveyor following meetings with the previously formed working group to assess the configurations of the replacement doors.

Quote D was supplied as an alternative option to Quote C from the same company: Timber door sets with marine grade ironmongery and paint. To supply and install these to match the current configurations with sapele hardwood frames and high-quality external door blanks.

The town council's surveyor view was that a high-quality hardwood timber door may prove to have more longevity than a steel door.

Quotation B does meet the requirements of the specification, but the doors may be a little thin for potential impact damage and clarification would need to be sought to confirm whether the glazing was laminated or toughened. The standard of the locks were not all the same quality and cheap locks, although compliant with BS, may not be prudent. The cost saving is, of course, compelling and means the doors could be replaced three times in the next ten years and it would still be more cost effective.

The town council's surveyor will be joining the Zoom F&GP meeting on 28th May 2020 to answer any questions you may have.

RISK MANAGEMENT

A summary of the perceived risk follows;

| Perceived Risk | Seriousness | Likelihood | Preventative Action |
|--|--------------------|-------------------|--|
| If the Hythe Sports Pavilion doors are not replaced as a matter of urgency, they will not be able to be closed properly because of decay and thus putting the security of the building at risk | High | High | Council to approve the replacement of the doors at the Hythe Sports Pavilion by appointing a company from one of the 4 quotations put forward at the F&GP meeting on 28 th May 2020 |

CONTACT OFFICER

If you have any queries about this report, please contact the Town Clerk

Tel: 01303 266152 or email Margaret.stewart@hythe-tc.gov.uk prior to the meeting.