

# Hythe Town Council

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Report number F&GP 15/20

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To	Hythe Town Council
Date	9 October 2020
Status	<b>Non Exempt</b>
Responsible officer	Responsible Financial Officer
Subject	<b>INTERNAL AUDITORS REPORT FOR YEAR ENDED 31 MARCH 2020 F&amp;GP/15/20</b>

**SUMMARY:** Encloses the report of the Independent Internal Auditor for the year ended 31 March 2020.

## **REASON FOR RECOMMENDATION:**

The Committee is asked to agree the recommendations set out below because:-

- a) The Council is committed to control and manage its financial affairs in accordance with The National Association of Local Councils (NALC) guidelines.

## **RECOMMENDATIONS:**

1. To receive and note the report F&GP/15/20
2. To recommend that the Independent Internal Auditors report for the year end 31 March 2020 be accepted.

## **INTRODUCTION**

Internal audits are concerned with assessing: governance - the rules and procedures in place to ensure honesty and efficiency. risk management - how the organisation handles risks such as financial risk or new projects.

Attached is the Hythe Town Council Internal Audit Report for the year ended 31 March 2020.

## **SUMMARY**

The Internal auditor has assessed the risks of the Councils' records and the RFO is pleased to report that all findings have now been assessed as 'Low risk'.

## RISK MANAGEMENT

A summary of the perceived risk follows;

Perceived Risk	Seriousness	Likelihood	Preventative Action
The Council does not set an adequate system of Internal control and an error or fraud is committed.	High	Low	The Council appoint and Internal auditor to undertake two audits per year, including the year end, with reports sent to the Finance & General Purposes Committee with recommendations to be actioned.

## CONTACT OFFICER

If you have any queries about this report please contact The Responsible Financial Officer of the Council

Tel: 01303 266152 or email [RFO@hythe-tc.gov.uk](mailto:RFO@hythe-tc.gov.uk) prior to the meeting.