

To Hythe Town Council  
Date 9 October 2020  
Status **Non Exempt**  
Responsible officer Responsible Financial Officer  
  
Subject **ALLOTMENT WORKING GROUP REQUESTS REPORT  
F&GP/17/20**

**SUMMARY:** This report sets out the options for consideration as recommendations by the Allotments Working Group and asks the committee to review in accordance with good practice.

**REASON FOR RECOMMENDATION:**

The Committee is asked to agree the recommendations set out below because:-

- a) The Council is committed to control and manage its financial affairs in accordance with The National Association of Local Councils (NALC) guidelines.

**RECOMMENDATIONS:**

1. To receive and note the report F&GP/17/20
2. To cost any agreed expenditure to Budget code 5005 Allotment maintenance.

**INTRODUCTION**

The following items were discussed at the Allotments Working Group meeting on 04.08.20.

- **Item 5 on the Agenda**  
**WATER SUPPLY AT EATON LANDS MEADOW ALLOTMENT SITE**  
Members discussed the fact that there was only one tank at Eaton Lands meadow shared by 20 plots. It was agreed that a request for an additional tank should be submitted by the Allotments Clerk to Council for a decision, in principal, for an extension of the mains water supply to an extra tank.
- **Item 7 on the Agenda**  
**WATER SUPPLY AT TWISS ROAD ALLOTMENT SITE**  
Members discussed the request from a tenant on Twiss Road allotment site for the mains water supply to be extended to a new tank at the Southern end of the site next to plot 4 where there is an existing hand pump. It was agreed that a request for additional tanks should be submitted by the Allotments Clerk to Council for a decision in principal for an extension of the mains water supply to two new tanks

- **Item 9 on the Agenda**

**PROVISION OF A PEDESTRIAN GATE AT EATON LANDS MEADOW**

A resident, on behalf of ELHAS, put forward a request from tenants of the Meadow site for a pedestrian gate at the opposite end of the Eaton Lands Meadow site to the existing gate.

It was agreed that once ELHAS had been able to secure quotations and specifications this request would be forwarded to F&GP.

Three quotes have been received to supply and install a 900mm x 1.2m five bar wooden gate and to reattach existing rabbit fence as listed below;

**Quote A - £295**

**Quote B - £420**

**Quote C - £210**

## **SUMMARY**

## **RISK MANAGEMENT**

A summary of the perceived risk follows;

<b>Perceived Risk</b>	<b>Seriousness</b>	<b>Likelihood</b>	<b>Preventative Action</b>
The Council does not provide	High	High	The Council authorises the Town Clerk/RFO to purchase and install.

## **CONTACT OFFICER**

If you have any queries about this report please contact The Responsible Financial Officer of the Council

Tel: 01303 266152 or email [RFO@hythe-tc.gov.uk](mailto:RFO@hythe-tc.gov.uk) prior to the meeting.