

Addendum

Notes to the Budget Monitor June 2021

Nominal Cost	Budget figure anticipated to June 2021	Budget figure – Actual to June 2021	Budget for year	Over Budget /or increase amount/ Movement to date (Movement under £100 is not highlighted)	Notes <i>Full year = 100% 1 month = 8.33% June =24.99%</i>
Income					
4000 Precept	£179,501	£179,501	£359,002		50.00% remaining 50% due Sept 2021
4100-4115 Allotment income	£11,182	£11,182	£11,713	Under by £531	95.47% all anticipated allotment income has been collected
4225 Library Rent	£5,812	£5,812	£0		Rent received on behalf of David Oaklands Charitable Trust (paid over when physically received in bank)
4600 Portland Rd Car park	£1,452	£1,458	£8,579		17% funds received in the first quarter
4601 Sports Revenue	£2,080	£2,067	£8,576		24.10% income received in the first quarter
4602 Pavilion function revenue	£1,750	£1,744	£16,301		10.70% received income for the first quarter
4603 Boot Fairs, circuses, funfairs	£3,510	£3,450	£6,180		55.83% Boot Fair revenue received
4605 Property (ex-library) rent	£9,500	£9,479	£23,000		41.22% on target
4607 Wedding income	£700	£760	£1,895		40.11% wedding income in April and May
4609 Town hall Lettings	£390	£380	£2,037		18.65% income received
4610 Caretaker Charge	£30	£22	£2,000		1.13% income received
4611 Oaklands Room rental	£0	£52	£152		34.74% Oaklands grounds hire income in June
4902 Interest on investments	£150	£50	£600		8.48% interest received from banks in the first quarter

Expenditure					
5000 Grounds Maintenance	£4,000	£3,931	£47,804		8.23% on target for year
5001 CCTV Costs	£0	£0	£0		0.00% No quarterly charge
5003 Tree audit and works	£300	£295	£13,395		2.20% from making three safe trees on Eaton Lands
5005 Allotment maintenance	£0	£0	£1,000		0.00% No allotment maintenance incurred
5200 Civic Allowance	£100	£90	£1,500		6.00% for LGBT Flag at Town Hall and renewal membership of Cinque Ports Association
5201 Civic attire	£0	£0	£250		0.00% No set monthly figure
5203 Civic entertainment	£0	£0	£1,200		0.00% No funds used due to cancellation of events
5220 Band Concerts	£0	£0	£4,900		0.00% No funds used due to cancellation of events
5226 National Commemorations	£0	£0	£500		0.00% No funds used due to cancellation of events
5228 Grant monies donated by HTC	£0	£0	£19,000		0.00% No monies donated
5229 Davis Oaklands Library rent	£0	£0	£0		Not a budget item but collected on behalf of DOCT and paid over
5230 Town Council initiatives	£250	£200	£3,000		6.67% funds used to date
5100 Playground Equipment	£0	£0	£5,000		0.00% No set monthly figure.
5101 Skatepark repairs	£0	£0	£2,500		0.00% No set monthly figure.
6105 Car park expenditure	£133	£83	£1,600		5.23% funds used in June for management fee
6201 Advertising	£800	£775	£2,100		37% funds used to date
6900 Misc expenses	£0	£0	£100		0.00% No funds used to date
7000 Salaries	£38,210	£38,199	£140,080		27% funds used to date
7005 Employers NI	£2,845	£2,838	£12,360		22.97% as above

7007 Employee medical	£47	£47	£450		0.00% No set monthly figure
7010 Employers Superannuation	£6,940	£6,916	£30,817		22.44% as above (code 7000)
7008 Recruitment expenses	£0	£82	£0		0.00% No budget set
7102 Water rates	£600	£589	£3,600		16.37% funds used to date
7103 General rates	£7,840	£7,829	£43,057		18.18% funds used to date
7104 Insurance – premises & public liability	£6,050	£6,049	£15,676		38.59% funds used to date
7105 Refuse Collection	£255	£251	£1,340		18.79% used to date at the Pavilion and Oaklands
7200 Electricity	£805	£793	£5,000		15.87% used to date
7201 Gas	£1,180	£1,175	£4,000		29.38% used to date
7304 Parking expenses	£0	£0	£50		0.00% No set monthly figure
7400 Travel	£90	£85	£1,000		8.55% funds used
7500 Printing and Copying costs	£735	£725	£1,200		60.46% used to date. High due to annual software subscription
7501 Postage and carriage	£60	£54	£700		7.73% used to date
7502 Telephone costs	£505	£501	£2,742		18.29% on target
7503 IT and Computer costs	£1490	£1,413	£2,000		70.67% High due to the IT support and web hosting annual charges
7504 Office stationery	£249	£209	£1,000		20.92% on target
7505 Books	£302	£276	£500		55.39% incurred due to latest book addition for administration
7600 Legal fees	£3	£3	£3,000		0.10% No set monthly figure
7601 Audit and Accountancy fees	£475	£475	£2,200		21.60% No set monthly figure
7602 Consultancy fees	£450	£450	£2,500		21.60% No set monthly figure
7603 Professional fees	£0	£0	£1,000		0.00% No fees incurred in the first quarter

7604 Unauthorised encampment costs	£0	£3,561	£0		No budget set for the unauthorised encampments
7700 Equipment hire	£840	£832	£1,700		48.94% for leases of photocopier
7702 Equipment purchases	£550	£529	1,000		52.99%. High due to purchases of webcam and speakerphone
7799 Equipment maintenance/service	£0	£0	£910		0.00% No set monthly figure
7301 Lift repairs and servicing	£763	£720	£1,500		48.06% Service and repairs to lift at Town Hall
7800 Property Repairs & renewals	£2,360	£2,357	£8,000		29.46% at Oaklands for roofing works to bunker and Pavilion for window repairs
7801 Cleaning	£1,730	£1,731	£8,000		21.64% used to date
7802 Laundry	£0	£0	£50		0.00% No set monthly figure
7803 Premises expenses	£1,050	£998	£1,500		66.57% used to date for fire detection and alarm system annual charge
7804 Premises security	£380	£371	£1,500		24.73% Intruder alarm inspections annual maintenance
7900 Bank interest paid	£0	£0	£200		0.00% No set monthly figure
7901 Bank Charges	£125	£128	£500		25.61% No set monthly figure
7902 Loan Principal paid	£0	£0	£3,600		0.00% No set monthly figure
7903 Loan interest paid	£4,000	£4,210	£4,000	Under budget by £210	105.26% Interest paid to DOCT no interest due as paid in full. Budget fully used
8201 Subscriptions	£2,470	£2,423	£5,000		48.48% on target as most subscriptions are paid at the beginning of the financial year.
8203 Training costs	£2,435	£2,385	£6,000		39.75% Training for Level 4 Community Governance for Town Clerk
8205 Refreshments	£20	£23	£200		11.83% No set monthly figure