		1			1	1 1			Savings/overs		11		note for	ĺ
Income	Budget 2018.19	Actual 2018.19	Budget 2019.20	Actual 2019.20	Budget 2020.21	Actual 2020.21	Budget 2021.22	Actual 2021.22	pends at 31/3/2022	Budget 2022.23		Reduce /	2022.23 budget	
		-									Comments No increase required .Not apportioned based on months due to less activity	Increase	Notes Relies on bookings for Football and Te	nnis & Bowls - weather
4601 - Sports revenue	9,100	8,434	7,700	8,576	£8,450	£7,269	£8,576	£6,558	£2,018	£8,576	through winter months.	1	permitting	
4602 - Pavilion function revenue	16,300	15,882	16,300	16,301	£16,462	£1,874	£16,301	£5,483	£10,818	£16,301	No increase required		Relies on bookings for Classes at the F for private parties/meetings	Pavillon and one oil bookings
Sports & recreation facility hire	25,400		24,000	24,877	£24,912	£9,143	£24,877	£12,040	£12,837	£24,877	-			
4603 - Boot Fairs, circuses, funfairs	8,000	6,180	6,500	4,750	£8,416	£250	£6,180	£4,250	£1,930	£6,180	Not apportioned based on months due to less activity through winter months (figure based on highest value achievable 2018.19 actual income). No increase this year required.		28 days allocated per annum. Need to through FHDC if more events are antic	
4605 - Property (ex library) rent	23,000	20,842	32,100	20,406	£23,000	£21,846	£23,000	£10,280	£12,720	£23,000	based on 2019.20 budget figure (awaiting valuation of Sanford Garage rent once building work completed)			
4610 - Caretaker charge	8,700	1,984	3,000	848	£3,000	£54	£2,000	£113	£1,888	£2,000	No increase required No increase required (figure based on 2019.20 actual income) an opportunity	1	should be based on bookings at the Pa	vilion
4607 - Wedding Income	1,458	1,125	1,530	1,895	£3,490	£1,140	£1,895	£1,140	£755	£1,895	remains to increase venue advertisement.			
4609 - Town Hall Lettings	1,460	2,037	3,400	929	£3,400	-£96	£2,037	£0	£2,037	£2,037	No increase required (figure based on 2018.19 actual income) on opportunity to push for meetings and conferences venue		Used for Conferences and as a meetin	gs venue.
4608 - Regular event income	78								£0		This cost centre is no longer used	4	Capacity constraint due to priority to C	nuncil FOC use to Age LIK and
4611- Oaklands room rental	600	152	400	102	£905	£0	£152	£72	£80	£152	No increase required	_	Civic Society and daytime use only.	surion, i ee ase to rige or and
Hire of land and properties	43,296		46,930	28,930	£42,211	£23,194	£35,264	£15,854	£19,410	£35,264	-			
4100 - Eaton Lands 4105 - Twiss Road	8,200 2,400	8,902 2,245	8,800 2,200	8,381 2,332	£8,902 £2,315	£8,462 £2,292	£8,147 £2,292	£7,640 £2,222	£507 £70	£7,640 £2,222	reduced by £500 to reflect correct income	-500		
4110 - Horn Street	125	130	130	261	£503	£261	£2,292 £261	£2,222 £256	£70	£2,222	No increase required (figure based on 2020.21 actual figure) No increase required (figure based on 2020.21 actual figure)			
4115 - Longbridge Allotment rents	1,125 11,850	1,101	1,120 12,250	977 11,952	£1,120 £12,840	£1,013 £12,028	£1,013 £11,714	£1,064 £11,183	-£51 £531	£1,064 £11,182	No increase required (figure based on 2020.21 actual figure)			
Anotherit rents	11,000		12,250	11,952	112,040		211,/14	£11,103	2551	211,102	NB Allotment tenants tend to be holding onto plots longer			
4040 - Other Income 4903 insurance claims	0	5,468	0		£0	£0 £1,279	£0	£0	£0	£0	Used for unexpected income only			
4902 - Interest on investments	200	2,352	600	3,300	£2,352	£1,423	£600	£89	£511	£600	No increase required			
Other income	200		600	3,300	£2,352	- , -	£600	£89	£511	£600	-			
4600 - Portland Road car park	10,000	6,628	9,800	8,579	£8,952	£1,844	£8,579	£4,035	£4,544	£8,579	No increase required		Income from meters	
Income from assets	90,746	91,355	93,580	77,637	£91,267	£48,911	£81,034	£43,202	£37,832	£80,502	More realistic figure based on previous budgets actual income rather than anticipated targets that have not been reached over the years		Some items were over anticipated for 2 been made to correct	019.20 so adjustments have
Transfer from reserves					£29,130						anticipated targets that have not been reached over the years		been made to correct	
			0											
4000 - Precept	353,857	353,872	325,310	325,310	£361,155	£361,155	£359,002	£359,002	£0	£369,662	Precept Request 2022.23		This is the difference between the expe	ected income from Town
													Council assets and activities less expe	cted expenditure for the year
All income	444,603	445,227	418,890	402,947	£481,552	£410,066	£440,036	£402,204	£37,832	£450,164	Total expenditure expected to cover budget			
* Town Council Reserves previously used to	reduce precep	t requeste	d 2017/18 £24	,356 ,2018/19 £	30,762 and 2019	9/20 £29,130								
4002 CIL				48,736		£8,939								
4500 Grants				309			+							
4225 - Library Rent	23,500	7,890	0	23,250	£0	£23,250					The library is owned by Davis Oaklands Trust but the agreement between HTC			
	.,	,		.,		,					& DOT has ended in 2019 - This should not be recorded as a budget item and therefore will be removed from Budget Monitoring reports.		Rent is collected by HTC and paid ove	r to DOT within 30 days
				475,242		£442,255	£440,036	£402,204	£37,832	£450,164				·
				475,242		1442,200	2440,036	1402,204	231,032	2450,104				
Form and the second	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Savings/overs	Budget				
Expenditure	2018.19	2018.19	2019.20	2019.20	2020.21	2020.21	2021.22	2021.22	pends at 31/3/2022	2022.23	Comments		Notes	
							+		 		Comments increase 3% to cover new contract not tendered yet but due before 31.3.22		Notes	
5000 - Grounds maintenance	53,040	42,580	45,700	42,805	£45,400	£46,840	£47,804	£4,022	£43,782	£49,238	(figure also includes £2000 to cover the continued enhancement of Hythe Green & £1400 mowing of Eaton Lands Meadow)	1,434	includes FHDC Grounds maintenance	Contract
5001 - CCTV costs	12,000	14,551	14,600	14,943	£15,391	£11,461	£0	£230	-£230	£5,000	Reinstation of the CCTV intended by 31.3.22 (this figure includes regular			
5003 - Tree audit and works	7,000	2,945	1,300	1,395	£16,300	£11,240	£13,395	£375	£13,020	£13,395	quarterly maintenance, servicing of the cameras and system) No increase required(figure includes £10,000 for Ash Tree Die back)	5,000	Supplier noticed undercharge and has This amount will be released from 'Gro	
5005 - Allotment maintenance	1,100	1,026	3,330	2,700	£1,000	£515	£1,000	£386	£614	£1,000	No increase required		Allotment deposits not refunded will be	kept in a separate reserve
GROUNDS MAINTENANCE	73,140		64,930	61,843	£78,091	£70,056	£62,199	£5,013	£57,186	£68,633				
5200 - Civic allowance	5,000	4,889	4,000	2,058	£1,500	£140	£1,500	£526	£974	£2,000	Increase required (will need to be increased for Speakership year in 2022/23 - every 7 years) last one was 2015/16 M Lyons (£3500 was allocated in 2016.17)	500	The Mayor may decide to limit attendin compared to previous years attendance	
5201 - Civic attire	250	268	250	52	£1,360	£1,456	£250	£0	£250	£250	Reduced (removed one off purchase for 2020.21 budget of Past Mayor's	300	ribbons and badges. The purchase of b	padges is a one off costs and
	-	1		\vdash		<u> </u>					badges) Increase required of £1,500 as Hythe Town Council will hold the Speakership in	1	can be released from 'General reserve	s'
5203 - Civic entertainment	250 5,500	354	2,400	1,290 3,401	£1,200	£50 £1,646	£1,200	£590	£610 £1,834	£1,500 £3,750	2022.23 (£1,000 was allocated in 2016.17)	300	Armed Forces day, Remembrance Sun	day, Mayor Making
CIVIC 5220 - Band concerts	5,500 2,600	4,250	6,650 5,170	5,016	£4,060 £4,900	£1,646 £0	£2,950 £4,900	£1,116 £2,190	£1,834 £2,710	£3,750 £4,900	No increase required		These are for events held on the Band	stand at Oaklands.
5225 - Election costs	0	8,906	16,300	15,995	£0		£0	£8,437	-£8,437	£0	£10,116 is currently held in Allocated Reserves - next main election to be held in 2023		Councillor cease position and will need should be held in Reserves at all times	I to be replaced. An amount
5226 - National commemorations	49	0	500		£1,000	£0	£500	£0	£500	£5,500	Queens Platinum Jubilee £5,000 and for events such as VE Day	5,000	should be held in Reserves at all times This cost centre is used for Provision for	
		1		14.000	-	\vdash			$H \longrightarrow H$		<u> </u>	3,000	This figure increases/decreases depen	•
5228 - Grant monies donated by HTC	15,750	15,240	17,500	14,836	£16,500	£20,750	£19,000	£3,931	£15,069	£19,000	See Grants report (Council newsletters/ e-commerce to increase Council's Community		Schedule attached	
5230 - Town Council initiatives					£2,000	£0	£3,000	£200	£2,800	£3,000	engagement) An increase of £2,000 from £1000 to £3000 requested by Cllr N Slade to cover an increase in engagement for the Youth Council		To cover items such as Youth Training welfare costs	Projects and Staff/Councillor

EVENTS													
	41,649		39,470	35,847	£24,400	£20,750	£27,400	£14,758	£12,642	£32,400]		
5100 - Playground Equipment maintenance	0	14,497	0	2,538	£5,000	£0	£5,000	£0	£5,000	£5,000	No increase required- to cover annual repair costs (does not include CIL		
101 - Skate Park Repairs					£8.500	£8,274	£2.500	£0	£2.500	£2.500	Reserves that may be used once acquistion of new play areas has completed) To cover annual repairs		if remains unspent at year end move to allocated reserves
404 - WW1 Memorial expenditure		15,122			20,000	20,214	22,000		£0	22,000	Not required		Grounds maintainance now covered by FHDC
05 - Car park expenditure	2,000	1,589	2,800	1,589	£1,600	£293	£1,600	£209	£1,391	£1,600	No increase required		£226.98 per month monthly management fee. Only charges May to October
01 - Advertising	2,600	1,995	2,040	1,000	£2,100	£1,000	£2,100	£695	£1,405	£2,100	No increase - Hythe life quarterly editorial @ £500 for 2 pages		No other charges for advertising expected
00 - Miscellaneous expenses	300 4,900	304	300 5,140	9 5,136	£100 £17,300	£0 £9,567	£100 £11,300	£0 £904	£100 £10,396	£100 £11,300	No increase required		
00 - Salaries	125,500	118,189	131,000	124,580	£136,000	£135,794	£140,080	£76,763	£63,317	£145,683	4% increase as per recommendation by Personnel Committee and scale		
				\vdash			<u> </u>		1 1	,	upgrades. Plus achievement of qualifications by current staff 4% increase as per recommendation by Personnel Committee and scale	5,603	
05 - Employer's NI	10,500	9,066	9,100	9,494	£12,000	£10,857	£12,360	£5,035	£7,325	£12,854	upgrades. Plus achievement of qualifications by current staff	494	
07 - Employee medical	40				£450		£450	£47	£403	£450	No increase required ie.Eye tests		Increased as more than one member of staff may require an eye tes
10 - Employer's superannuation	25,500	22,402	22,000	22,113	£29,396	£28,446	£30,817	£12,051	£18,766	£32,050	4% increase as per recommendation by Personnel Committee and scale	4.000	
AFF	161,540	-	162,100	156,187	£177,846	£175,097	£183,707	£93,897	£89,810	£191,037	upgrades. Plus achievement of qualifications by current staff	1,233	
2 - Water rates	2,000	3,561	3,400	2,897	£3,600	£1,751	£3,600	£1,332	£2,268	£3,600	No increase required		
3 - General rates	13,800	15,941	16,200	84,511	£41,803	£41,517	£43,057	£13,365	£29,692	£43,918	2% increase to cover inflation	861	includes Portland Rd Car Park £22708k pa - currently being challenged
											Increase required due to addition of flood risk cover for the pavilion and		
04 - Insurance - premises & public Liability	15,800	15,220	14,200	15,079	£15,676	£15,035	£15,676	£13,635	£2,041	£18,000	terrorism insurance (required for all HTC events including speakers year and Queens Jubilee)	2,324	
5 - Refuse collection	500	1,108	920	1,406	£1,340	£1,047	£1,340	£425	£915	£1,340	No increase required	_,	
- Electricity	4,500 3.500	6,599	4,400	3,910	£5,600 £4.566	£3,550	£5,000	£2,168	£2,832	£5,000	No increase required		-
- Gas ITIES	40,100	4,210	920 40,040	5,029 112,832	£4,566 £72,585	£3,839 £66,739	£4,000 £72,673	£1,532 £32,456	£2,468 £40,217	£4,000 £75,858	No increase required		- -
- Parking expenses	0	50	50	0	£50	£0	£50	£0	£50	£50	No increase required		This is a variable cost
) - Travel 2 - Hotels	2,600 130	1,410 Ω	1,500 150	1,584	£1,000 £0	£173	£1,000 £0	£175	£825	£1,000	No increase required Not required	 	
3 - UK Entertainment	130 0	0	100		£0		£0				Not required Not required		
onal EXPENSES	2,730		1,800	1,584	£1,050	£173	£1,050	£175	£875	£1,050		055	This is a sure in the
- Printing and copying costs - Postage and carriage	1,800 700	675 849	1,530 310	1,188 698	£1,530 £480	£1,046 £251	£1,200 £700	£704 £293	£496 £407	£1,450 £700	increase to cover increase in report printing No increase required	250	This is a variable cost
2 - Telephone	2,000	2,634	3,100	2,430	£3,100	£2,846	£2,742	£923	£1,819	£3,500	2% increase to cover inflation plus the addition of broadband to South Rd	758	
3 - IT and computer costs	2,000	2,054	3,100	6.687	£5,100 £5.050	£4.771	£2,742 £2,000	£923 £2,445	£1,619 -£445	£2,000	Pavilion and the Town Hall and fibre costs for CCTV No increase required		This is a variable cost £10,000 held in allocated reserves for infrastructure projects
- Office stationery	750	985	1,020	934	£5,050 £1,000	£943	£2,000 £1,000	£2,445 £373	£627	£2,000 £1,000	No increase required No increase required		This is a variable cost
- Books	500		130	134	£0		£500	£277	£223	£500	No increase required		No expected purchases necessary
- Legal fees	7,850 4.080	3,416	9,890 3,000	12,071 1,362	£11,160 £3,000	£9,857 £1,832	£8,142 £3,000	£5,014 £3	£3,128 £2,997	£9,150 £2,000	Slight reduction	-1,000	This is a variable cost
- Audit and accountancy fees	2,500	10,778	1,500	2,426	£2,050	£2,250	£2,200	£1,475	£725	£2,200	No increase required	-1,000	This is a variable cost
2 - Consultancy Fees	0	3,880	2,500	2,643	£2,500	£1,456	£2,500	£1,150	£1,350	£2,500	No increase required		This is a variable cost
3 - Professional fees ruitment	0	4,061		-3,235	£1,000	£64 £16	£1,000	£58	£942	£1,000	possible planning fees		
4 - Unauthorised Encampment Costs							£0	£3,561			Target Hardening Costs		
FESSIONAL	6,580		7,000	3,196	£8,550	£5,619	£8,700	£6,247	£6,014	£7,700			
) - Equipment hire	9,967	2,499	1,630	1,310	£1,000	£1,148	£1,700	£1,695	£5	£2,000	Increase due to underbudgeted in 2020.21 (photocopier lease 416.02 x 4 = £1664 plus ink etc)	300	Port a loos are no longer supplied
2 - Equipment purchases	2,000	1,401	0	-133	£1,400	£3,728	£1,000	£791	£209	£1,000	No increase required		This is a variable cost
9 - Equipment Maintenance / service	3,000 250	2,166	910 1,000	1,000 1,230	£910 £1,500	£746 £1,266	£910 £1,500	£0 £987	£910 £513	£910 £2,000	No increase required increase due to maintenance costs increasing	500	This is a variable cost
0 - Property repairs / renewals	4,600	13,178	8,000	7,148	£8,000	£18,917	£8,000	£3,357	£4,643	£10,000	increase required to include for the Pavilion and the Town Hall	2,000	This is a variable cost
1 - Cleaning	10,200	10,227	10,300	11,835	£11,271	£6,850	£8,000	£3,484	£4,516	£8,000	No increase required		Also includes £395 for annual deep clean of pavilion
2 - Laundry	60	40	50	0	£50	£0	£50	£0	£50	£50	No increase required Slight increase due to increase in 2021.22 for hand towels at the pavilion (extra		This is a variable cost
3 - Premises expenses	420	1,265	10,100	6,552	£1,500	£1,852	£1,500	£1,653	-£153	£2,000	classes), changes to padlocks etc	500	
4 - Premises Security 5 - Vandalism / theft	1,400 100	1,349	2,000 0	773 0	£1,500	£1,345	£1,500 £0	£371	£1,129 £0	£1,500 £0	No increase required Cost centre not used		
:MISES	31,997		33,990	29,715	£27,131	£35,851	£24,160	£12,338	£11,822	£27,460	Cost cernie not asca		
) - Bank interest paid				102		£0	£200	£0	£200	£200	No Increase required (Interest paid on new bank accounts)		
1 - Bank charges 2 - Loan principal paid	460 8,500	509 15,638	8,500	528 105,175	£618 £4,401	£395 £3,600	£500 £3,600	£245 £0	£255 £3,600	£500 £3,600	No increase required No increase required		
3 - Loan interest paid	10,400	8,836	12,000	35,564	£4,000	£4,450	£4,000	£4,210	£3,600 -£210	£4,200	Slight increase required	200	
K AND LOANS	19,360		21,100	141,267	£9,019	£8,445	£8,300	£4,455	£3,845	£8,500	11 -		
4. Cultivarietism	0.40-		F 405	5 000	05.000	05.00-		00 ===		07.45	Annual subscriptions such as Zoom, O365, Kalc, and the new SCRIBE Booking/Accounts system (increase in 2021.22 due to a few months lap over		
1 - Subscriptions	3,100	2,340	5,100	5,208	£5,000	£5,205	£5,000	£8,750	-£3,750	£7,125	due to time taken to conduct movement of information from Sage and Avalon to		
											scribe). Includes Community Governance Level 4 for Town Clerk (2nd Year), Health &	2,125	
3 - Training costs	1,500	405	1,480	1,696	£2,000	£1,835	£6,000	£4,060	£1,940	£6,000	Safety and First Aid courses		
5 - Refreshments	210	206	200	201	£200	£72	£200	£53	£147	£200	No increase required		This is a variable cost
INING, SUBSCRIPTIONS	4,810		6,780	7,105	£7,200	£7,112	£11,200	£12,863	-£1,663	£13,325	11		
FUNDING EXPENDITURE					£0	£0]		
JECTS ('Growth items')	17,200		0	50	£13,370	£3,604	£8,200			£0	Projects deferred from 2020.21 budget	-8,200	
TINGENCY TS, PROJECTS AND CONTINGENCY	20,000 437,356	415,663	20,000 418,890	50 570,233	£10,000 £461,762	£414,514	£10,000 £439,981	£189,234	£236,108	£0 £450,164		-10,000	
	,	,	,	1		3771,077	1 2.23,007	,			Anticipated saving/extra expenditure for 2022.23	10,183	
		22.2==		20.050							The library is sured by Daris Calded in Taris		This is collected on behalf of DOT and paid over within 30 days as p
20. Davis Oaldanda Liberraria	22.052	23,250	0	23,250	£0	1 1	11 1	1	1	1	The library is owned by Davis Oaklands Trust		'Income' explanation
9 - Davis Oaklands Library rent	23,250	25,250		<u> </u>	\vdash	\vdash	1	'				 	moone explanation
9 - Davis Oaklands Library rent	23,250	23,230											moone oxpanator
29 - Davis Oaklands Library rent	23,250	25,230											moone oxpansion