

Income	Budget 2018.19	Actual 2018.19	Budget 2019.20	Actual 2019.20	Budget 2020.21	Actual 2020.21	Budget 2021.22	Actual 2021.22	Savings/overs pends at 31/3/2022	Budget 2022.23 V.1	Budget 2022.23 V.2	Recommended Budget v.3
4601 - Sports revenue	9,100	8,434	7,700	8,576	£8,450	£7,269	£8,576	£7,774	£802	£8,576	£8,576	£8,576
4602 - Pavilion function revenue	16,300	15,882	16,300	16,301	£16,462	£1,874	£16,301	£8,669	£7,632	£16,301	£16,301	£16,301
Sports & recreation facility hire	25,400		24,000	24,877	£24,912	£9,143	£24,877	£16,443	£8,434	£24,877	£24,877	£24,877
4603 - Boot Fairs, circuses, funfairs	8,000	6,180	6,500	4,750	£8,416	£250	£6,180	£4,350	£1,830	£6,180	£6,180	£6,180
4605 - Property (ex library) rent	23,000	20,842	32,100	20,406	£23,000	£21,846	£23,000	£13,955	£9,045	£23,000	£23,000	£23,000
4610 - Caretaker charge	8,700	1,984	3,000	848	£3,000	£54	£2,000	£293	£1,708	£2,000	£2,000	£2,000
4607 - Wedding Income	1,458	1,125	1,530	1,895	£3,490	£1,140	£1,895	£1,140	£755	£1,895	£19,760	£19,760
4609 - Town Hall Lettings	1,460	2,037	3,400	929	£3,400	-£96	£2,037	£155	£1,882	£2,037	£2,037	£2,037
4608 - Regular event income	78								£0		£0	
4611- Oaklands room rental	600	152	400	102	£905	£0	£152	£72	£80	£152	£152	£152
Hire of land and properties	43,296		46,930	28,930	£42,211	£23,194	£35,264	£19,964	£15,300	£35,264	£53,129	£53,129
4100 - Eaton Lands	8,200	8,902	8,800	8,381	£8,902	£8,462	£8,147	£7,706	£441	£7,640	£7,640	£7,640
4105 - Twiss Road	2,400	2,245	2,200	2,332	£2,315	£2,292	£2,292	£2,222	£70	£2,222	£2,222	£2,222
4110 - Horn Street	125	130	130	261	£503	£261	£261	£256	£5	£256	£256	£256
4115 - Longbridge	1,125	1,101	1,120	977	£1,120	£1,013	£1,013	£1,064	-£51	£1,064	£1,064	£1,064
Allotment rents	11,850		12,250	11,952	£12,840	£12,028	£11,714	£11,249	£465	£11,182	£11,182	£11,182
4040 - Other Income	0	5,468	0		£0	£0	£0	£209	£0	£0	£0	£0
4903 insurance claims						£1,279		£3,311				
4902 - Interest on investments	200	2,352	600	3,300	£2,352	£1,423	£600	£115	£485	£600	£600	£600
Other income	200		600	3,300	£2,352	£2,702	£600	£3,635	£485	£600	£600	£600
4600 - Portland Road car park	10,000	6,628	9,800	8,579	£8,952	£1,844	£8,579	£6,158	£2,421	£8,579	£8,579	£8,579
Income from assets	90,746	91,355	93,580	77,637	£91,267	£48,911	£81,034	£57,449	£27,105	£80,502	£98,367	£98,367
Transfer from reserves			0		£29,130							
4000 - Precept	353,857	353,872	325,310	325,310	£361,155	£361,155	£359,002	£359,002	£0	£369,531	£386,873	£369,677
All income	444,603	445,227	418,890	402,947	£481,552	£410,066	£440,036	£416,451	£27,105	£450,033	£485,240	£468,044
* Town Council Reserves previously used to reduce precept requested 2017/18 £24,356 ,2018/19 £30,762 and 2019/20 £29,130												
4002 CIL				48,736		£8,939		£41,321				
General rates refund				309								
4500 Grants												
4225 - Library Rent	23,500	7,890	0	23,250	£0	£23,250						
				475,242		£442,255	£440,036	£457,771	£27,105	£450,033	£485,240	£468,044

Income	Comments		Reduce / Increase	note for 2022.23 budget	Notes
4601 - Sports revenue	No increase required .Not apportioned based on months due to less activity through winter months.				Relies on bookings for Football and Tennis & Bowls - weather permitting
4602 - Pavilion function revenue	No increase required				Relies on bookings for Classes at the Pavilion and one off bookings for private parties/meetings
Sports & recreation facility hire					
4603 - Boot Fairs, circuses, funfairs	Not apportioned based on months due to less activity through winter months (figure based on highest value achievable 2018.19 actual income). No increase this year required.				28 days allocated per annum. Need to apply for planning permission through FHDC if more events are anticipated.
4605 - Property (ex library) rent	based on 2019.20 budget figure (awaiting valuation of Sanford Garage rent once building work completed)				
4610 - Caretaker charge	No increase required				
4607 - Wedding Income	A HUGE opportunity to increase venue advertisement for weddings will have a huge impact on the councils income				should be based on bookings at the Pavilion A HUGE campaign to generate income from weddings at the Town Hall will increase the Town Councils assets on average 1 x wedding per week. (At the least). This is doable and there is NO reason why this cannot be achieved.
4609 - Town Hall Lettings	No increase required (figure based on 2018.19 actual income) on opportunity to push for meetings and conferences venue				v.2
4608 - Regular event income	This cost centre is no longer used				Used for Conferences and as a meetings venue.
4611- Oaklands room rental	No increase required				Capacity constraint due to priority to Council, FOC use to Age UK and Civic Society and daytime use only.
Hire of land and properties					
4100 - Eaton Lands	reduced by £500 to reflect correct income		-£500		
4105 - Twiss Road	No increase required (figure based on 2020.21 actual figure)				
4110 - Horn Street	No increase required (figure based on 2020.21 actual figure)				
4115 - Longbridge	No increase required (figure based on 2020.21 actual figure)				
Allotment rents	NB Allotment tenants tend to be holding onto plots longer				
4040 - Other Income	Used for unexpected income only				
4903 insurance claims					
4902 - Interest on investments	No increase required				
Other income					
4600 - Portland Road car park	No increase required				
Income from assets	More realistic figure based on previous budgets actual income rather than anticipated targets that have not been reached over the years				Income from meters
Transfer from reserves					Some items were over anticipated for 2019.20 and 2020.21 so adjustments have been made to correct
4000 - Precept	Precept Request 2022.23	£10,529	£27,871	£10,675	This is the difference between the expected income from Town Council assets and activities less expected expenditure for the year
All income	Total expenditure expected to cover budget				
* Town Council Reserves previously used to n					
4002 CIL					
General rates refund					
4500 Grants					
4225 - Library Rent	The library is owned by Davis Oaklands Trust but the agreement between HTC & DOT has ended in 2019 - This should not be recorded as a budget item and therefore will be removed from Budget Monitoring reports.				Rent is collected by HTC and paid over to DOT within 30 days

Expenditure	Budget 2018.19	Actual 2018.19	Budget 2019.20	Actual 2019.20	Budget 2020.21	Actual 2020.21	Budget 2021.22	Actual 2021.22	Savings/overs pendes at 31/3/2022	Budget 2022.23 v.1	Budget 2022.23 V.2	Recommended Budget v.3
5000 - Grounds maintenance	53,040	42,580	45,700	42,805	£45,400	£46,840	£47,804	£48,344	-£540	£49,238	£53,900	£53,900
5001 - CCTV costs	12,000	14,551	14,600	14,943	£15,391	£11,461	£0	£230	-£230	£5,000	£5,000	£5,000
5003 - Tree audit and works	7,000	2,945	1,300	1,395	£16,300	£11,240	£13,395	£375	£13,020	£13,395	£13,395	£13,395
5005 - Allotment maintenance	1,100	1,026	3,330	2,700	£1,000	£515	£1,000	£386	£614	£1,000	£1,000	£1,000
GROUND'S MAINTENANCE	73,140		64,930	61,843	£78,091	£70,056	£62,199	£49,335	£12,864	£68,633	£73,295	£73,295
5200 - Civic allowance	5,000	4,889	4,000	2,058	£1,500	£140	£1,500	£641	£859	£2,000	£3,500	£2,000
5201 - Civic attire	250	268	250	52	£1,360	£1,456	£250	£0	£250	£250	£250	£250
5203 - Civic entertainment	250	354	2,400	1,290	£1,200	£50	£1,200	£901	£299	£1,500	£2,200	£1,500
CIVIC	5,500		6,650	3,401	£4,060	£1,646	£2,950	£1,542	£1,408	£3,750	£5,950	£3,750
5220 - Band concerts	2,600	4,250	5,170	5,016	£4,900	£0	£4,900	£3,040	£1,860	£4,900	£4,900	£4,900
5225 - Election costs	0	8,906	16,300	15,995	£0		£0	£8,437	-£8,437	£0	£0	£0
5226 - National commemorations	49	0	500		£1,000	£0	£500	£0	£500	£5,500	£5,500	£5,500
5228 - Grant monies donated by HTC	15,750	15,240	17,500	14,836	£16,500	£20,750	£19,000	£3,931	£15,069	£19,000	£19,500	£19,500
5230 - Town Council initiatives					£2,000	£8,437	£3,000	£240	£2,760	£3,000	£4,000	£4,000
EVENTS	41,649		39,470	35,847	£24,400	£29,186	£27,400	£15,648	£11,752	£32,400	£33,900	£33,900
5100 - Playground Equipment maintenance	0	14,497	0	2,538	£5,000	£0	£5,000	£0	£5,000	£5,000	£5,000	£5,000
5101 - Skate Park Repairs					£8,500	£8,274	£2,500	£0	£2,500	£2,500	£2,500	£2,500
5404 - WW1 Memorial expenditure		15,122							£0			
6105 - Car park expenditure	2,000	1,589	2,800	1,589	£1,600	£293	£1,600	£251	£1,349	£1,600	£1,600	£1,600
6201 - Advertising	2,600	1,995	2,040	1,000	£2,100	£1,000	£2,100	£665	£1,435	£2,100	£2,100	£2,100
6900 - Miscellaneous expenses	300	304	300	9	£100	£0	£100	£0	£100	£100	£100	£100
MISC	4,900		5,140	5,136	£17,300	£9,567	£11,300	£916	£10,384	£11,300	£11,300	£11,300
7000 - Salaries	125,500	118,189	131,000	124,580	£136,000	£135,794	£140,080	£87,020	£53,060	£147,084	£155,113	£147,084
7005 - Employer's NI (15.05%)	10,500	9,066	9,100	9,494	£12,000	£10,857	£12,360	£5,680	£6,680	£13,015	£16,290	£13,015
7007 - Employee medical	40				£450		£450	£144	£306	£450	£450	£450
7010 - Employer's superannuation	25,500	22,402	22,000	22,113	£29,396	£28,446	£30,817	£14,081	£16,736	£32,358	£35,000	£32,358
STAFF	161,540		162,100	156,187	£177,846	£175,097	£183,707	£106,925	£76,782	£192,907	£206,853	£192,907
7102 - Water rates	2,000	3,561	3,400	2,897	£3,600	£1,751	£3,600	£750	£2,850	£3,600	£3,708	£3,708
7103 - General rates	13,800	15,941	16,200	84,511	£41,803	£41,517	£43,057	£15,210	£27,847	£43,918	£44,349	£44,349
7104 - Insurance - premises & public Liability	15,800	15,220	14,200	15,079	£15,676	£15,035	£15,676	£13,967	£1,709	£18,000	£18,000	£18,000
7105 - Refuse collection	500	1,108	920	1,406	£1,340	£1,047	£1,340	£543	£797	£1,340	£1,380	£1,380

7200 - Electricity	4,500	6,599	4,400	3,910	£5,600	£3,550	£5,000	£2,732	£2,268	£5,000	£5,150	£5,150
7201 - Gas	3,500	4,210	920	5,029	£4,566	£3,839	£4,000	£1,666	£2,334	£4,000	£4,120	£4,120
UTILITIES	40,100		40,040	112,832	£72,585	£66,739	£72,673	£34,869	£37,805	£75,858	£76,707	£76,707
7304 - Parking expenses	0	50	50	0	£50	£0	£50	£0	£50	£50	£50	£50
7400 - Travel	2,600	1,410	1,500	1,584	£1,000	£173	£1,000	£190	£810	£1,000	£50	£1,000
7402 - Hotels	130	0	150		£0		£0					
7403 - UK Entertainment	0	0	100		£0		£0					
Personal EXPENSES	2,730		1,800	1,584	£1,050	£173	£1,050	£190	£860	£1,050	£100	£1,050
7500 - Printing and copying costs	1,800	675	1,530	1,188	£1,530	£1,046	£1,200	£873	£327	£1,450	£1,450	£1,450
7501 - Postage and carriage	700	849	310	698	£480	£251	£700	£519	£181	£700	£700	£700
7502 - Telephone	2,000	2,634	3,100	2,430	£3,100	£2,846	£2,742	£1,298	£1,444	£3,500	£3,500	£3,500
7503 - IT and computer costs	2,100	2,057	3,800	6,687	£5,050	£4,771	£2,000	£1,951	£49	£2,000	£2,500	£2,500
7504 - Office stationery	750	985	1,020	934	£1,000	£943	£1,000	£509	£491	£1,000	£1,000	£1,000
7505 - Books	500		130	134	£0		£500	£277	£223	£500	£500	£500
OFFICE COSTS	7,850		9,890	12,071	£11,160	£9,857	£8,142	£5,428	£2,714	£9,150	£9,650	£9,650
7600 - Legal fees	4,080	3,416	3,000	1,362	£3,000	£1,832	£3,000	£1,359	£1,641	£2,000	£2,000	£2,000
7601 - Audit and accountancy fees	2,500	10,778	1,500	2,426	£2,050	£2,250	£2,200	£1,475	£725	£2,200	£2,200	£2,200
7602 - Consultancy Fees	0	3,880	2,500	2,643	£2,500	£1,456	£2,500	£1,150	£1,350	£2,500	£2,500	£2,500
7603 - Professional fees	0	4,061		-3,235	£1,000	£64	£1,000	£58	£942	£1,000	£1,000	£1,000
Recruitment						£16		£171				
7604 - Unauthorised Encampment Costs							£0	£3,561				
PROFESSIONAL	6,580		7,000	3,196	£8,550	£5,619	£8,700	£7,775	£4,658	£7,700	£7,700	£7,700
7700 - Equipment hire	9,967	2,499	1,630	1,310	£1,000	£1,148	£1,700	£2,101	-£401	£2,000	£2,500	£2,500
7702 - Equipment purchases	2,000	1,401	0	-133	£1,400	£3,728	£1,000	£791	£209	£1,000	£1,000	£1,000
7799 - Equipment Maintenance / service	3,000	2,166	910	2,000	£910	£746	£910	£0	£910	£910	£910	£910
7301 - Lift repairs and servicing	250	0	1,000	1,230	£1,500	£1,266	£1,500	£1,253	£247	£2,000	£2,000	£2,000
7800 - Property repairs / renewals	4,600	13,178	8,000	7,148	£8,000	£18,917	£8,000	£5,211	£2,789	£8,000	£10,000	£8,000
7801 - Cleaning	10,200	10,227	10,300	11,835	£11,271	£6,850	£8,000	£3,832	£4,168	£8,000	£8,000	£8,000
7802 - Laundry	60	40	50	0	£50	£0	£50	£0	£50	£50	£50	£50
7803 - Premises expenses	420	1,265	10,100	6,552	£1,500	£1,852	£1,500	£1,530	-£30	£2,000	£2,000	£2,000
7804 - Premises Security	1,400	1,349	2,000	773	£1,500	£1,345	£1,500	£491	£1,009	£1,500	£1,500	£1,500
8405 - Vandalism / theft	100		0	0	£0		£0		£0	£0	£0	£0
PREMISES	31,997		33,990	30,715	£27,131	£35,851	£24,160	£15,209	£8,951	£25,460	£27,960	£25,960
7900 - Bank interest paid				102		£0	£200	£0	£200	£200	£200	£200
7901 - Bank charges	460	509	600	528	£618	£395	£500	£356	£144	£500	£500	£500
7902 - Loan principal paid	8,500	15,638	8,500	105,175	£4,401	£3,600	£3,600	£0	£3,600	£3,600	£3,600	£3,600
7903 - Loan interest paid	10,400	8,836	12,000	35,564	£4,000	£4,450	£4,000	£4,210	-£210	£4,200	£4,200	£4,200
BANK AND LOANS	19,360		21,100	141,267	£9,019	£8,445	£8,300	£4,567	£3,733	£8,500	£8,500	£8,500
8201 - Subscriptions	3,100	2,340	5,100	5,208	£5,000	£5,205	£5,000	£7,967	-£2,967	£7,125	£7,125	£7,125
8203 - Training costs	1,500	405	1,480	1,696	£2,000	£1,835	£6,000	£4,020	£1,980	£6,000	£6,000	£6,000
8205 - Refreshments	210	206	200	201	£200	£72	£200	£69	£131	£200	£200	£200
TRAINING, SUBSCRIPTIONS	4,810		6,780	7,105	£7,200	£7,112	£11,200	£12,056	-£856	£13,325	£13,325	£13,325
CIL FUNDING EXPENDITURE					£0	£0						
PROJECTS ('Growth items')	17,200		0		£13,370	£3,604	£8,200	£500		£0		£0
CONTINGENCY	20,000		20,000	8,000	£10,000		£10,000	£0		£0	£10,000	£10,000
COSTS, PROJECTS AND CONTINGENCY	437,356	415,663	418,890	579,183	£461,762	£422,951	£439,981	£254,958	£171,056	£450,033	£485,240	£468,044

Expenditure	Comments	Reduce / Increase Version 1	Reduce / Increase Version 2	V3 Recommended Increase/reduce	Recommendation Taken From Columns	Notes
5000 - Grounds maintenance	Increase 3% to cover new contract not tendered yet but due before 31.3.22 (figure also includes £2000 to cover the continued enhancement of Hythe Green & £1400 mowing of Eaton Lands Meadow) V.2 also includes maintenance of 3 new play areas	£1,434	£6,096	£6,096	v.2	includes large Grounds maintenance Contract
5001 - CCTV costs	Reinstation of the CCTV intended by 31.3.22 (this figure includes regular quarterly maintenance, servicing of the cameras and system)	£5,000	£5,000	£5,000	v.1	
5003 - Tree audit and works	No increase required(figure includes £10,000 for Ash Tree Die back)				v.1	
5005 - Allotment maintenance	No increase required				v.1	
GROUND'S MAINTENANCE						Allotment deposits not refunded will be kept in a separate reserve
5200 - Civic allowance	Increase required (will need to be increased for Speakership year in 2022/23 - every 7 years) last one was 2015/16 M Lyons (£3500 was allocated in 2016.17) v.2 based on previous years	£500	£2,000	£500	v.1	The Mayor may decide to limit attending a number of events compared to previous years attendances (Speakership year this will increase) ribbons and badges. The purchase of badges is a one off costs and can be released from 'General reserves' Armed Forces day, Remembrance Sunday, Mayor Making (Speakership every 7 years due 2022)
5201 - Civic attire	Reduced (removed one off purchase for 2020.21 budget of Past Mayor's badges)				v.1	
5203 - Civic entertainment	Increase required of £1,000 as Hythe Town Council will hold the Speakership in 2022.23 (£1,000 was allocated in 2016.17 for speakership day) v.2 based on previous years	£300	£1,000	£300	v.1	
CIVIC						
5220 - Band concerts	No increase required					These are for events held on the Bandstand at Oaklands. Full elections are held every 4 years. By elections are held should a Councillor cease position and will need to be replaced. An amount should be held in Reserves at all times of £10 - £15k for Bye elections This cost centre is used for Provision for death of a national figure or the celebration of a jubilee. This figure increases/decreases dependant on bi annual events - Schedule attached V.2 £500 added as a donation of a Christmas Tree from The Ranges may not be available.
5225 - Election costs	£30,116 is currently held in Allocated Reserves - next main election to be held in 2023				v.1	
5226 - National commemorations	Queens Platinum Jubilee £5,000 and for events such as VE Day	£5,000	£5,000	£5,000	v.1	
5228 - Grant monies donated by HTC	See Grants report		£500	£500	v.2	
5230 - Town Council initiatives	(Council newsletters/ e-commerce to increase Council's Community engagement) An increase of £1,000 from £1000 to £2000 requested by Cllr N Slade to cover an increase in engagement for the Youth Council		£1,000	£1,000	v.2	To cover items such as Youth Training Projects and Staff/Councillor welfare costs. Community engagement costs. if remains unspent at year end move to allocated reserves
EVENTS						
5100 - Playground Equipment maintenance	No increase required- to cover annual repair costs (does not include CIL Reserves that may be used once acquisition of new play areas has completed)				v.1	
5101 - Skate Park Repairs	To cover annual repairs				v.1	
5404 - WW1 Memorial expenditure	Not required					Grounds maintenance now covered by FHDC
6105 - Car park expenditure	No increase required					£226.98 per month monthly management fee. Only charges May to October HTC Newsletter may increase costs
6201 - Advertising	No increase - Hythe life quarterly editorial @ £500 for 2 pages				v.1	
6900 - Miscellaneous expenses	No increase required				v.1	
MISC						
7000 - Salaries	V.1 (Recommended option) 4% increase as per recommendation by Personnel Committee and scale upgrades. Plus achievement of qualifications by current staff.V.1 has now been amended as the Unions have not agreed to the scale increases that have been offered in 2021. There is likely to be an agreed rate in 2022 that is backdated to April 2021 as notified by the SLCC and Local Government Chronicle. V2 includes an extra part time member of staff.	£7,004	£15,033	£7,004	v.1	Current staff 2 full time (Town Clerk & Planning and Facilities Officer) , 4 part time (Town Sergeant, Pavilion Caretaker, Finance Assistant, Administrative Assistant. 4 seasonal 3 x Tennis & Bowls, 1 x Bandstand. more than one member of staff may require an eye test cost of eye test and % of new glasses.
7005 - Employer's NI (15.05%)	5% increase as per recommendation by Personnel Committee and scale upgrades. Plus achievement of qualifications by current staff. V2 includes an extra part time member of staff. Ni rate is also increasing from 13.8% to 15.05% for 2022.23 hence v.1 has been amended to reflect the increase in rate.	£655	£3,930	£655	v.1	
7007 - Employee medical	No increase required i.e.. Eye tests				v.1	
7010 - Employer's superannuation	5% increase as per recommendation by Personnel Committee and scale upgrades. Plus achievement of qualifications by current staff. V2 includes an extra part time member of staff	£1,541	£4,183	£1,541	v.1	
STAFF						

7102 - Water rates	3% increase required	£0	£108	£108	v.2	
7103 - General rates	v.1 increase of 2%. v.2 increase of 3% to cover inflation	£861	£1,292	£1,292	v.2	
7104 - Insurance - premises & public Liability	Increase required due to addition of flood risk cover for the pavilion and terrorism insurance (required for all HTC events including speakers year and Queens Jubilee) and v.2 acquisition of 3 x new play areas	£2,324	£2,324	£2,324	v.1	
7105 - Refuse collection	3% increase required	£0	£40	£40	v.2	
7200 - Electricity	3% increase required		£150	£150	v.2	
7201 - Gas	3% increase required		£120	£120	v.2	
UTILITIES						
7304 - Parking expenses	No increase		£0	£0	v.1	This is a variable cost
7400 - Travel	No increase		-£950	£0	v.1	This is a variable cost
7402 - Hotels	Not required					
7403 - UK Entertainment	Not required					
Personal EXPENSES						
7500 - Printing and copying costs	increase to cover increase in report printing	£250	£250	£250	v.1	This is a variable cost
7501 - Postage and carriage	No increase required				v.1	
7502 - Telephone	2% increase to cover inflation plus the addition of broadband to South Rd Pavilion and the Town Hall and fibre costs for CCTV	£758	£758	£758	v.1	This is a variable cost
7503 - IT and computer costs	This cost centre is for web hosting, contractor support, Domain names, anti virus protection		£500	£500	v.2	£10,000 no longer held in allocated reserves for infrastructure projects. This years expenditure is already at £2000 in October.
7504 - Office stationery	No increase required				v.1	This is a variable cost
7505 - Books	No increase required				v.1	No expected purchases necessary
OFFICE COSTS						
7600 - Legal fees	Slight reduction	-£1,000	-£1,000	-£1,000	v.1	This is a variable cost
7601 - Audit and accountancy fees	No increase required				v.1	
7602 - Consultancy Fees	No increase required				v.1	This is a variable cost
7603 - Professional fees	possible planning fees				v.1	
Recruitment						
7604 - Unauthorised Encampment Costs	Target Hardening Costs					
PROFESSIONAL						
7700 - Equipment hire	Increase due to underbudgeted in 2020.21 (photocopier lease 416.02 x 4 = £1664 plus ink etc)	£300	£800	£800	v.2	Port a loos are no longer supplied
7702 - Equipment purchases	No increase required				v.1	This is a variable cost
7799 - Equipment Maintenance / service	No increase required				v.1	This is a variable cost
7301 - Lift repairs and servicing	increase due to maintenance costs increasing	£500	£500	£500	v.1	
7800 - Property repairs / renewals	no increase required as £19,261 reserves are held for Building R&R and can be released if required. V1 amended to reflect change.	£0	£2,000	£0	v.1	This is a variable cost
7801 - Cleaning	No increase required				v.1	Also includes £395 for annual deep clean of pavilion in spring.
7802 - Laundry	No increase required				v.1	This is a variable cost
7803 - Premises expenses	Slight increase due to increase in 2021.22 for hand towels at the pavilion (extra classes), changes to padlocks etc sanitary towel removal, window cleaning, fire detection maintenance. Also the addition of PPL/PRS licence for the year and a street collection licence.	£500	£500	£500	v.1	
7804 - Premises Security	No increase required				v.1	
8105 - Vandalism / theft	Cost centre not used					
PREMISES						
7900 - Bank interest paid	No Increase required (Interest paid on new bank accounts)				v.1	
7901 - Bank charges	No increase required				v.1	
7902 - Loan principal paid	No increase required				v.1	
7903 - Loan interest paid	Slight increase required as underbudgeted in 2021.22 budget calculations	£200	£200	£200	v.1	
BANK AND LOANS						
8201 - Subscriptions	Annual subscriptions such as Zoom, O365, Kalc, Sage payroll, pension software, asana (managment software) and the new SCRIBE Booking/Accounts system . Also 2020.21 budget calculations were initially underbudgeted for the year	£2,125	£2,125	£2,125	v.1	
8203 - Training costs	Includes Community Governance Level 4 for Town Clerk (2nd Year), Health & Safety and First Aid courses				v.1	
8205 - Refreshments	No increase required				v.1	This is a variable cost
TRAINING, SUBSCRIPTIONS						
CIL FUNDING EXPENDITURE						

PROJECTS ('Growth items')	Projects deferred from 2020.21 budget to 2021.22. No new projects proposed for 2022.23 only completion of current ones by March 2022 due to costs for Jubilee and Speakership.	-£8,200	£0	£0
CONTINGENCY	v.1 contingency if it happens could come from unallocated reserves v.2 reinstate contingency	-£10,000	£0	£0
COSTS, PROJECTS AND CONTINGENCY	Anticipated saving/extra expenditure for 2022.23	£30,252	£35,651	£21,705

v.2
v.2
