

This report will be made public  
on 7 January 2022

# Hythe Town Council

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Report number F&GP/23/21

To Hythe Town Council  
Date 6 January 2022  
Status **Non Exempt**  
Responsible officer Responsible Financial Officer

Subject **REQUEST FOR TREE WORKS AT LONGBRIDGE  
ALLOTMENT SITE REPORT F&GP/23/21**

**SUMMARY:** This report sets out the options for consideration for tree works along the boundary of Longbridge allotments and asks the committee to review in accordance with good practice.

## **REASON FOR RECOMMENDATION:**

The Committee is asked to agree the recommendations set out below because:-

- a) The Council is committed to control and manage its financial affairs in accordance with The National Association of Local Councils (NALC) guidelines.

## **RECOMMENDATIONS:**

- 1. To receive and note the report F&GP/23/21.**
- 2. To identify a contractor to complete the works.**
- 3. To cost the agreed expenditure to Budget code 5003 Tree Audit and Works**

## **INTRODUCTION**

This tree maintenance work has been requested by the tenants of the Longbridge site as the trees have grown enormously over the years and are now affecting the tenant's ability to grow produce due to the shading and the dropping of debris. The tenants have agreed that if the trees can be reduced to a manageable height, they will maintain them in future.

This request has previously been submitted before the Finance and General Purposes Committee in November 2020, minute 187/20. The committee resolved that:

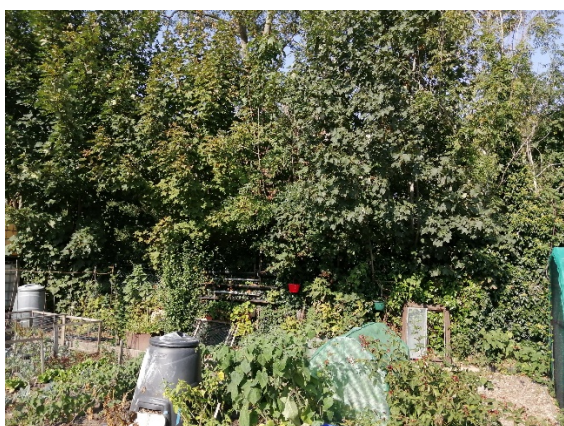
1. The report F&GP/23/20 be received and noted.
2. That due to the current financial situation caused by the Pandemic a letter be sent to the Allotment Working group stating that as Hythe Town Council are unable to proceed with this request and that it be deferred for discussion in the next financial year

The trees concerned are mainly sycamores with one mature ash trees among them. They extend the full length of the allotment site beside the railway line.

The District Arboricultural Officer has attended the site and does not have any objection to cutting the trees back to fence height.

The Plans and Facilities Officer has requested three quotations to reduce the trees on the border of the Longbridge allotment site which backs on to the light railway line to fence height and chip the arisings which can be left for the allotment tenants to use. Any arisings which cannot be chipped should will be removed from site

The trees are behind plots 1, 2, 3B, 4B, 5, 6, 7 and 8 and can be seen clearly in the photographs below.



The quotations requested for the reducing of trees along the boundary of the Longbridge allotments are listed below;

Company A	<ul style="list-style-type: none"> <li>• Reduction of trees at Longbridge Allotments <ul style="list-style-type: none"> <li>○ Reduce all trees down to fence height, approximately 1.8m.</li> <li>○ Chip all waste and leave on site.</li> <li>○ Remove any waste that cannot be chipped.</li> </ul> </li> </ul>	£1,950.00
Company B	<ul style="list-style-type: none"> <li>• Reduction of trees at Longbridge Allotments <ul style="list-style-type: none"> <li>○ Reduce all trees down to fence height.</li> <li>○ Chip all waste and leave on site.</li> <li>○ Remove any waste that cannot be chipped.</li> </ul> </li> </ul>	£1,785.00
Company C	<ul style="list-style-type: none"> <li>• Reduction of trees at Longbridge Allotments <ul style="list-style-type: none"> <li>○ Reduce all trees down to fence height.</li> <li>○ Chip all waste and leave on site.</li> <li>○ Remove all arisings.</li> </ul> </li> </ul>	£2,995.00+ VAT

### SUMMARY

All three quotes have been submitted by the Councils listed contractors and are based on the same works to site. The committee are asked to identify a contractor to complete the works.

### RISK MANAGEMENT

A summary of the perceived risk follows;

Perceived Risk	Seriousness	Likelihood	Preventative Action
The Council does not reduce the height of the trees and allotment holders cannot grow produce.	High	Low	The Council authorises the Town Clerk/RFO to order the tree works.

### CONTACT OFFICER

If you have any queries about this report please contact The Responsible Financial Officer of the Council.

Tel: 01303 266152 or email [clerk@hythe-tc.gov.uk](mailto:clerk@hythe-tc.gov.uk) prior to the meeting.