

This report will be made public
on 7 January 2022

Hythe Town Council

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Report number **F&GP/24/21**

To Hythe Town Council
Date 7 January 2022
Status **Non-Exempt**
Responsible officer Town Clerk

Subject **THE GREEN FLOODLIGHTS REPORT F&GP/24/21**

SUMMARY: This report sets out the options for consideration for the replacement of the floodlights on the Green and asks the committee to review in accordance with good practice.

REASON FOR RECOMMENDATION:

The Committee is asked to agree the recommendations set out below because:-

- a) The Council is committed to control and manage its financial affairs in accordance with The National Association of Local Councils (NALC) guidelines.

RECOMMENDATIONS:

1. To receive and note the report F&GP/24/21
2. To identify a contractor to complete the works.
3. To vire the agreed expenditure from Playground Equipment cost code 5100 to Budget cost code Property Repairs 7800.

INTRODUCTION

The Floodlights on the Green that cover the sports area are no longer in a working or functional condition. The floodlights cover the sports area allowing residents to utilise this space during the winter months. The floodlights also provide lighting for those who walk across the Green during the darker evenings, allowing them to feel safe when using the Green.

The Office has received several enquiries from concerned residents and users of the Green as to when the floodlights will be repaired. These residents have expressed their concern of the user's safety while the lights are not working.

The lights are unable to be repaired and need to be replaced. The quotations requested for replacing the Flood Lights on the Green are listed below;

Company A	<ul style="list-style-type: none"> • 4 x Remove existing flood lights and timeclocks. • 4 x supply and install 300w LED floodlights with day/night photocells sensor. • 1 x 7day programmable timeclock to be installed on surface mounted box with supply box. • Provide scaffold tower to access equipment. 	£1,690.00 +VAT £2,028.00
Company B	<ul style="list-style-type: none"> • Replace 4 x existing flood lights for 200w Ansell Mira LED Flood Lights. • Install photocells switch to each light so that the light will only work when its dark, meaning no adjustment for the timer during summertime, you would just set the timer for winter time. • Provide scaffold tower to access equipment. 	£1,810.00+VAT £2,172.00
Company C	<ul style="list-style-type: none"> • To carry out the removal of all 4 existing flood lights and brackets. • Carry out the removal of all old-time clocks in bases of columns. • Supply and install 4 x new 300 watt led floods along with all new brackets and photocell units. • Carry out the installation of all new wiring to the bases of the columns and connect to existing supply. • Install 1 digital timer to power pole located adjacent to one of the columns. The timer will control all lights and is a digital type so power cuts etc will not affect it. 	£1,600.00 + VAT £1,920.00

The council has not accumulated any costs for Playground Equipment to date so it is recommended to transfer the agreed expenditure from cost centre 5100 to Property Repairs cost centre 7800 so that the works can be completed in this financial year.

If the committee do not wish to amend the above cost centre then the agreed expenditure can be vired from the council's Property Repairs reserve account.

SUMMARY

All three quotes have been submitted by the Councils listed contractors and are based on the same works to site. The Committee are asked to identify a contractor to complete the works.

A summary of the perceived risk follows;

Perceived Risk	Seriousness	Likelihood	Preventative Action
The Council do not repair the floodlights on the Green, the area is left in darkness and users cannot use the facilities	High	High	Council instruct the Town Clerk to complete the works required.

throughout the winter evenings.			
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CONTACT OFFICER

If you have any queries about this report, please contact the Town Clerk and Responsible Financial Officer.

Tel: 01303 266152 or email clerk@hythe-tc.gov.uk prior to the meeting.