

This report will be made  
Public on 18 February 2022

# Hythe Town Council

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Report number **F&GP/31/21**

To Hythe Town Council  
Date 15 February 2022  
Status **Non Exempt**  
Responsible officer **Town Clerk**

Subject **ACCESS BARRIER AT BOUNDARY ROAD, THE GREEN  
REPORT F&GP/31/21**

**SUMMARY:** This report sets out the replacement access barrier for the Boundary Road access point to the Green. The report provides two quotations for the replacement of the barrier, including a new proposal for the position of the barrier.

## **REASON FOR RECOMMENDATION:**

The Committee is asked to agree the recommendations set out below because:-

- a) The Council is committed to control and manage its financial affairs in accordance with The National Association of Local Councils (NALC) guidelines.

## **RECOMMENDATIONS:**

1. To receive and note the report F&GP/31/21
2. To award the works to Contractor A.
3. To install the access barrier at Boundary Road into the proposed location.

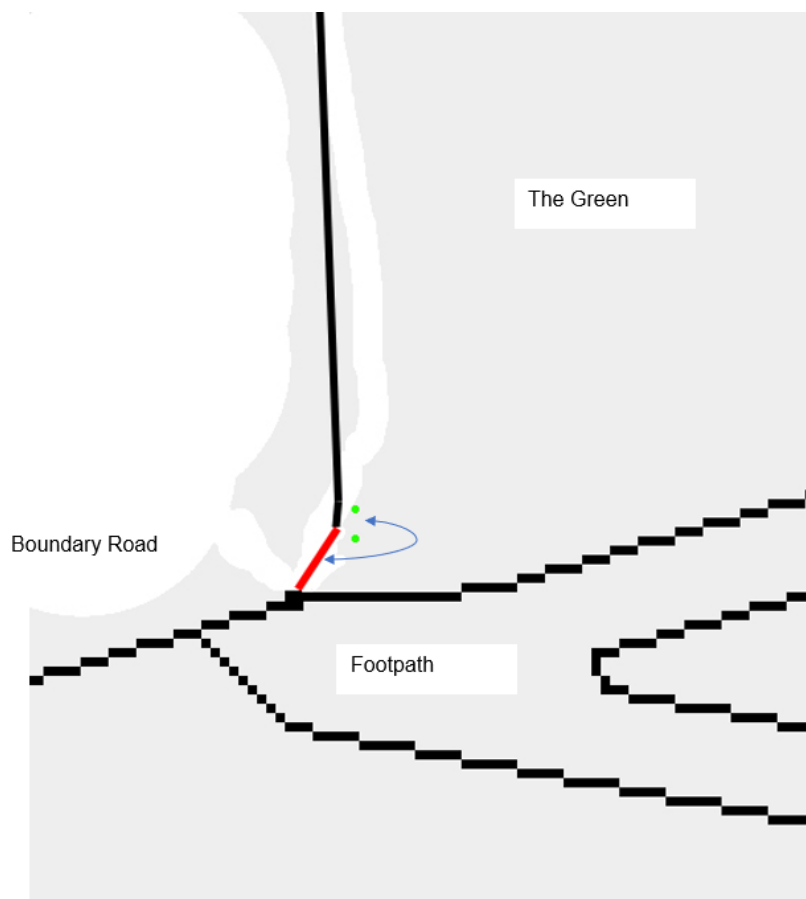
## **INTRODUCTION**

The Boundary Road access barrier needs to be replaced, as the previous barrier was broken and removed during the unlawful encampment on the Green, during 2021. The previous barrier was never located. A temporary measure of two concrete bollards were installed at this access point as a measure to protect and target harden the Green.

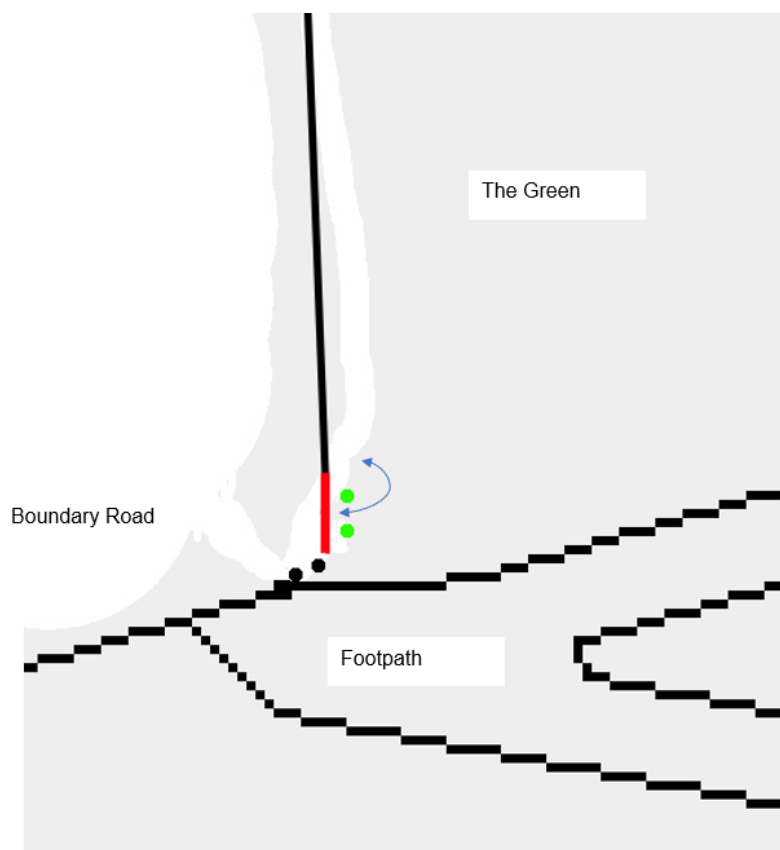
The Green is used throughout the year for different events, which require different access points. The access barrier located at Boundary Road will need to be reinstated prior to the Venetian Fete 2022. The access to Boundary Road will be required to both service the vast amount of traffic leaving the event car park (the Green), as well as providing essential emergency access, should this be required. Whilst the event is on Wednesday the 17 of August 2022, the gate needs to be installed by July 2022, to eliminate any issues.

After the unlawful emcampment vacated the Green, Hythe Green Preservation Society installed two sentinel posts at this access point, as a measure to strengthen the security of the Green. Installing the gate into the proposed location, would mean these sentinels would be located directly under the access barrier, doubling the strength of the security measure.

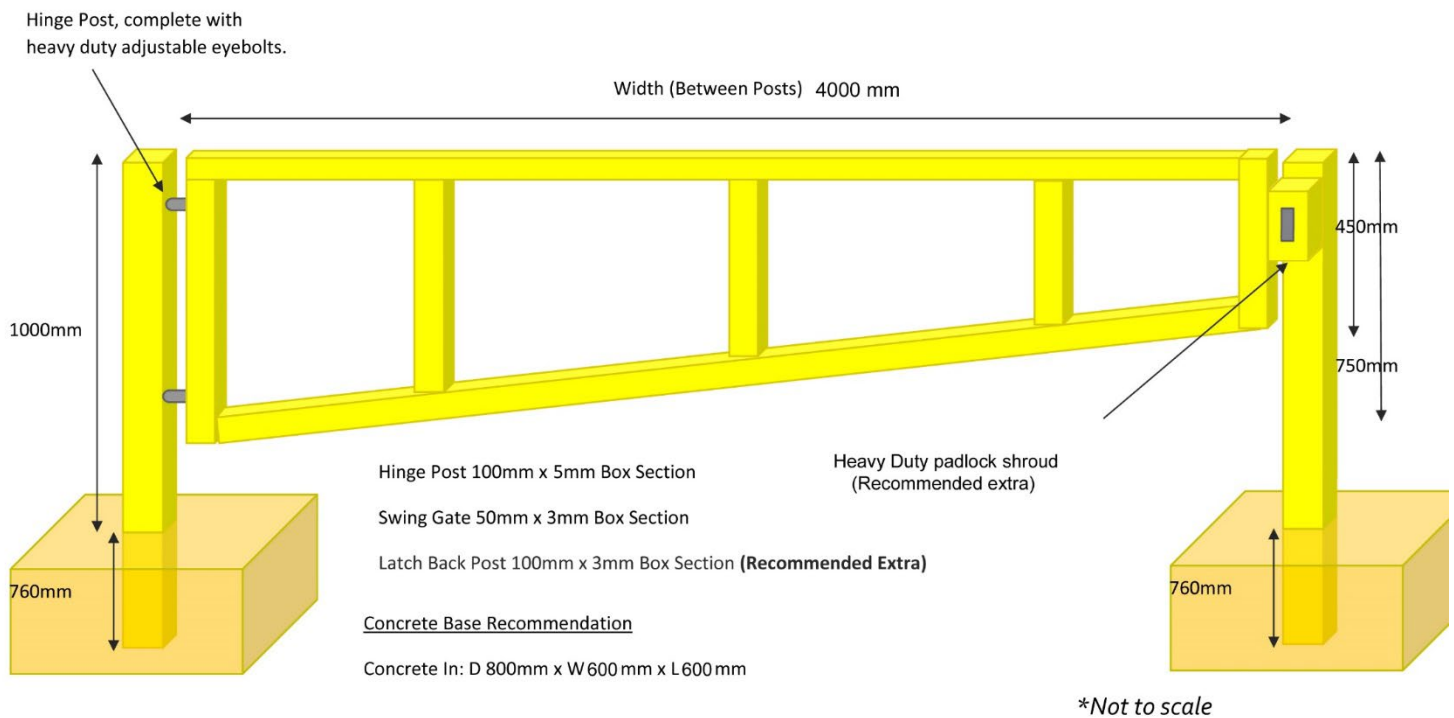
#### Existing Location



#### Proposed Location



## Access Barrier



## Quotations

<b>Contractor A</b>	
<b>Proposed Location</b> 1.) Supply and install a like for like 4m replacement access barrier on Boundary Road with lock shroud and latch back post. (Same specifications as barrier located at Cinque Port's Avenue) 2.) Remove all waste from site. 3.) Leave site clean and presentable on completion of work.	<b>£2,000.00</b>
<b>Existing Location</b> 1.) Supply and install a like for like 4m replacement access barrier on Boundary Road with lock shroud and latch back post. (Same specifications as barrier located at Cinque Port's Avenue) 2.) Completely remove old metal post and concrete bollard. 3.) Reinstall tarmac path. 4.) Remove all waste from site. 5.) Leave site clean and presentable on completion of work.	<b>£2,400.00</b>

<b>Contractor B</b>	
<b>Proposed Location</b> 1.) Supply and install a like for like 4m replacement access barrier on Boundary Road with lock shroud and latch back post. (Same specifications as barrier located at Cinque Port's Avenue) 2.) Remove all waste from site. 3.) Leave site clean and presentable on completion of work.	<b>£2,180.00</b>
<b>Existing Location</b> 1.) Supply and install a like for like 4m replacement access barrier on Boundary Road with lock shroud and latch back post. (Same specifications as barrier located at Cinque Port's Avenue) 2.) Completely remove old metal post and concrete bollard. 3.) Reinstate tarmac path. 4.) Remove all waste from site. 5.) Leave site clean and presentable on completion of work.	<b>£2,350.00</b>

Three contractors were asked to quote for the works above, however only two contractors returned their quotations to the Office.

## **SUMMARY**

It is recommended to replace the access barrier at Boundary Road in the proposed location, due to the increased level of security the access barrier and the sentinels provide the Green. It is recommended to appoint the chosen contractor as soon as possible, to allow for delivery and installation times.

## **RISK MANAGEMENT**

A summary of the perceived risk follows;

**Perceived Risk** The council do not replace the gate at Boundary Road and emergency vehicles cannot gain timely access.

**Risk** Low

**Likelihood** Low

**Preventative Action** Council instructs the Clerk to replace the gate to ensure access for emergency vehicles.

## **CONTACT OFFICER**

If you have any queries about this report, please contact The Town Clerk and the Responsible Financial Officer of the Council

Tel: 01303 266152 or email [clerk@hythe-tc.gov.uk](mailto:clerk@hythe-tc.gov.uk) prior to the meeting.