

This report will be made
Public on 18 February 2022

Hythe Town Council

www.Hythe-tc.gov.uk

Report number **F&GP/30/21**

To Hythe Town Council
Date 15 February 2022
Status **Non Exempt**
Responsible officer **Town Clerk**

Subject **HORN STREET NOTICEBOARD REPORT F&GP/30/21**

SUMMARY: This report provides information on the three quotes provided for the replacement of the current noticeboard at Horn Street and the option to lease the land at Horn Street where it is situated.

REASON FOR RECOMMENDATION:

The Committee is asked to agree the recommendations set out below because:-

- a) The Council is committed to control and manage its financial affairs in accordance with The National Association of Local Councils (NALC) guidelines.

RECOMMENDATIONS:

1. To receive and note the report F&GP/19/21
2. To adopt one the options set out below.
3. To commence with the lease of land at junction of Craythorne Close and Horn Street.

INTRODUCTION

The current noticeboard at Horn Street (Figure 1 and 2) has been left abandoned and unmaintained for many years. It is situated on a triangle of land owned by Folkestone and Hythe District Council (Appendix A).

Until recently, Folkestone and Hythe District Council (FHDC) were unaware that they owned the land. There are a number of items of equipment on the land including what appears to be a memorial bench. FHDC are not aware of any agreements with others relating to the use of the land including these items.

FHDC have also confirmed they are not maintaining the land or any equipment, but it does appear some grounds maintenance is being undertaken by an unknown party.

Hythe Town Council (HTC) has been advised that if at some later point FHDC become aware of others use, by way of an agreement or any other agreements relating to, materialises, they may need to terminate the agreement with HTC.

FHDC are requesting £25 per annum rent (if demanded).

As part of a programme to upgrade Horn Street Recreational Ground it is recommended to replace the current noticeboard to a lectern display that is long-lasting and maintenance free. The new lectern display will show a map display of Horn Street, and a visual image of play areas Horn Street will offer in the future for the public. Much the same as the map at Eaton Lands (Figure 3).

Below are two images of the current noticeboard displayed at Horn Street, it is clear to see that the noticeboard is in dire need of replacement. By replacing the current noticeboard, a better image of Horn Street Recreation Ground can be displayed to hopefully attract more residents living far and nearby to visit Horn Street Recreation Ground regularly, making the best use of the natural parks available.



Figure 1



Figure 2



Figure 3 (map of Eaton Lands example)

Below are three quotes for the replacement of noticeboard, listing the materials, dimensions, design and cost exc. VAT.



Figure 4



Figure 5

A1 Landscape Man-made Timber Framed Interpretation Panel PIPA 1 (Figure 4 and 5)

Lectern will need to be placed into a soil hole then filled with concrete

- Man-made timber design (recycled plastic material)
- Display frame 841mm width x 594mm height
- 5 years warranty
- Glass Reinforcement Plastic for display protection
- Digital print onto aluminium
- Price £1,058.04 exc. VAT plus delivery

[A1 lectern-mounted interpretation panel, maintenance-free recycled plastic \(greenbarnes.co.uk\)](http://greenbarnes.co.uk)



Butterfly & Bee Lectern Cabinet (Figure 6)

The Butterfly & Bee Lectern (Figure 6) is the original product in stock, David Ogilvie Engineering offers bespoke products for the Butterfly & Bee Lectern to include a cabinet similar to the WW1 Lectern Cabinet shown on Figure 7. The cost provided below is for the bespoke Butterfly & Bee Lectern Cabinet with digital print.

- Dimensions 1000mm long x 800mm wide, 1500mm high
- Fully fabricated steel, hot dipped galvanised for weather and corrosion protection, ISO 9001 Certified
- Transparent panel is made from polycarbonate
- Display panel is lockable as standard
- High resolution vinyl graphic on aluminium
- 25 year guarantee
- Cost of Lectern Cabinet £1,547 exc. VAT plus delivery

NB: this item has a 25 year guarantee

[WW1 Lectern Cabinet · David Ogilvie Engineering · Street, Park & Memorial Furniture](#)

Figure 6



Figure 8

Figure 7



Figure 9

Salisbury Lectern (Figure 8 & 9)

- Materials: green English oak legs, kiln dried English oak frame
- Frame dimension: 18mm exterior grade plywood board
- A1 size 841mm width x 594mm height
- Polycarbonate window not included, available on request
- Requested if digital print is available (tbc)
- Cost £515.00 exc. VAT plus delivery

[Salisbury Lectern - Info Boards & Lecterns - Countryside Furniture Norbury Park Wood Products \(norburyparksawmill.org.uk\)](#)

SUMMARY

It is recommended to replace the current noticeboard at Horn Street to a lectern, showing a map display of Horn Street Recreation Ground. The committee are asked to consider which type of noticeboard should replace the existing noticeboard so that works can be completed as soon as possible.

RISK MANAGEMENT

A summary of the perceived risk follows;

Perceived Risk Lectern listed on report is not suitable for external use, or is not durable

Risk Low

Likelihood Low

Preventative Action Council Officers provide reliable information of lectern, and ensures durability

CONTACT OFFICER

If you have any queries about this report, please contact The Town Clerk and the Responsible Financial Officer of the Council

Tel: 01303 266152 or email clerk@hythe-tc.gov.uk prior to the meeting.

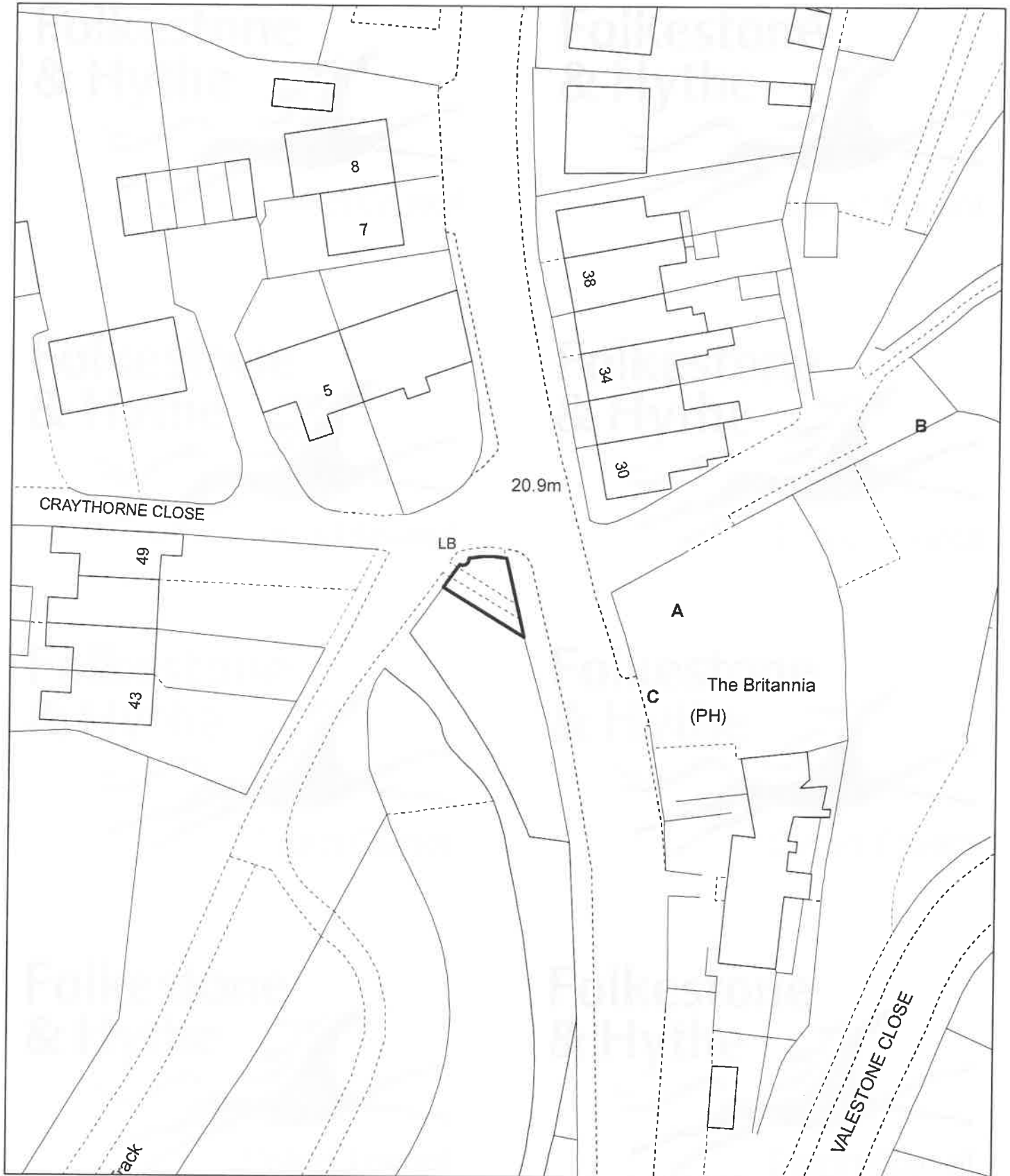
DRAFT HEADS OF TERMS
SUBJECT TO CONTRACT

New Lease -Area of land at junction Craythorne Close and Horn Street, Hythe:

Property Addresses	Land at junction of Craythorne Close and Horn Street Hythe
Landlord	The District Council of Folkestone and Hythe Civic Centre, Castle Hill Avenue, Folkestone, Kent CT20 2QY Contact: Sandra Bryant Telephone: 01303 855588 Email: Sandra.Bryant@folkestone-hythe.gov.uk
Landlord's Solicitor	In house Email : TBC
Tenant	Hythe Town Council Oaklands 1 Stade St, Hythe CT21 6BG Email: clerk@hythe-tc.gov.uk Contact: Julie Abbott, Town Clerk and Responsible Finance Officer 01303 266152
Tenant's solicitors	TBC
Type	40 year lease
Rent	£25pa (if demanded)
Permitted Use	Use as amenity land
Landlord and Tenant Act 1954	Sections 24-28 to be excluded
Alienation	Not to assign demise underlet or otherwise part with possession of the Property or any part of it
Repair and Maintenance	<ul style="list-style-type: none"> - To keep the whole of the Premises in good repair and condition. - To keep the whole of the Premises in a neat and tidy condition and free from graffiti and rubbish and invasive weeds - The Tenant is to be responsible for cutting the grass, trimming all hedges, shrubbery and any trees located on the Premises and all other grounds maintenance required for the duration of the Term

Landlord covenants	The Landlord shall be responsible for any of its Memorial Benches located on the Premises
Break Clause	Landlord :may terminate the lease with immediate affect
Completion	TBC
Costs	- Tenant to pay council legal cost of £250 per lease
Other notes	FHDC are not aware of any agreements relating to the other equipment located on the land including the bench.
Conditions	The above is subject to contract

Title Plan K933715, Craythorne Close, Hythe



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09 Feb 2022

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A. Gheroghita

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District Council

Drawn at 1:500 on A4

