Addendum

Notes to the Budget Monitor March 2022

Nominal Cost	Budget figure anticipated to March 2022	Budget figure Actual to March 2022	Budget for year	Over Budget /or increase amount/ Movement to date (Movement under £100 is not highlighted)	Notes Full year = 100% 1 month = 8.33% March = 100%
Income					
4000 Precept	£359,002	£359,002	£359,002		100.00% Precept received
4100-4115 Allotment income	£11,713	£11,582	£11,713	Under by £131	98.88% All anticipated allotment income has been collected. Amendment to new budget calculations for 2022.23 will be adjusted
4225 Library Rent	£0	£23,250	£0		Rent received on behalf of David Oaklands Charitable Trust (paid over when physically received in bank)
4600 Portland Rd Car park	£8,579	£6,181	£8,579	Under by £2,397	72.05% Income received. Income is only from April to October
4601 Sports Revenue	£8,576	£9,782	£8,576	Over by £1,206	114.07% Income received
4602 Pavilion function revenue	£16,301	£13,628	£16,301	Under by £2,672	83.61% Income received
4603 Boot Fairs, circuses, funfairs	£6,180	£4,350	£6,180	Under by £1,830	70.39% Income received. Boot fair at the Green ending in October 2021
4605 Property (exlibrary) rent	£23,000	£20,141	£23,000	Under by £2,858	87.57% Income received from rental properties
4607 Wedding income	£1,895	£1,140	£1,895	Under by £755	60.16% Wedding bookings in April, May and September
4609 Town hall Lettings	£2,037	£264	£2,037	Under by £1,773	12.96% Income received
4610 Caretaker Charge	£2,000	£405	£2,000	Under by £1,595	20.25% Income received
4611 Oaklands Room Rental	£152	£72	£152		47.37% Oaklands grounds hire income in June and August

4902 Interest on investments	£600	£184	£600	Under by £416	30.60% Interest received from banks
4002 Community Infrastructure Levy		£5,616			No budget set
4606 General rates refund		£41,320			Refund from overcharge of Portland Rd car park rates.
4903 Insurance Claims	£0	£3,311	£0		No budget set. Claim received for the unauthorised trespassers at The Green
4905 Other Income (Misc)	£0	£209	£0		No budget set. Income received from Natwest compensation
4500 Christmas Lights Donation	£0	£8,930	£0		No budget set. Christmas Lights Donation
4003 – Grants Received	£0	£2,601	£0		No budget set. Grants received from Kent County Council for covid costs incurred.
Expenditure					
5000 Grounds Maintenance	£47,804	£48,274	£47,804	Over by £470	100.98% FHDC Grounds maintenance invoice has now been received
5001 CCTV Costs	£0	£290	£0		No budget set. Full inspection into existing CCTV towers
5003 Tree audit and works	£13,395	£12,140	£13,395	Under by £1,254	90.63% Removal of dead Ash trees. Including Health & Safety tree inspection
5005 Allotment maintenance	£1,000	£385	£1,000	Under by £614	38.56% Water troughs equipment at Eaton Lands
5200 Civic Allowance	£1,500	£1,370	£1,500	Under by £129	91.37% Civic attendance to charity events
5201 Civic attire	£250	£0	£250		0.00% No set monthly figure
5203 Civic entertainment	£1,200	£1,262	£1,200		105.24% costs incurred for Mayor's Civic Sunday
5220 Band Concerts	£4,900	£4,480	£4,900	Under by £420	91.43% cost incurred for Bandstand event at Oaklands
5225 Election Costs	£8,436	£8,436	£8,436		100.00% Contingency budget transferred to cover Election costs
5226 National Commemorations	£500	£0	£500		Costs £1,424 transferred to prepayments, costs to

					be reversed into the next financial year
5228 Grant monies donated by HTC	£19,000	£18,221	£19,000	Under by £778	95.90% For Hythe in Bloom and Christmas Lights income of £8120 was donations received
5229 Davis Oaklands Library rent	£0	£23,250	£0		Not a budget item but collected on behalf of DOCT and paid over
5230 Town Council initiatives	£3,000	£552	£3,000	Under by £2,447	18.42% funds used to date. Includes Community Engagement costs
5300 Projects	£8,200	£950	£8,200	Under by £7,250	11.59% Workshop at Seabrook School. To build bird boxes
5100 Playground Equipment	£5,000	£420	£5,000	Under by £4,580	8.40% No set monthly figure
5101 Skatepark repairs	£2,500	£0	£2,500	Under by £2,500	0.00% No set monthly figure
6105 Car park expenditure	£1,600	£292	£1,600	Under by £1,308	18.29% funds used for monthly management fee
6201 Advertising	£2,100	£1,165	£2,100	Under by £935	55.48% Hythe Life magazine full page advert
6900 Misc expenses	£100	£63	£100		0.00% No expenses incurred
7000 Salaries	£140,080	£140,174	£140,080		100.07% Funds used to date. Slightly over due to live streaming
7005 Employers NI	£12,360	£9,297	£12,360	Under by £3,062	75.22% funds used to date
7007 Employee medical	£450	£144	£450	Under by £306	32.00% No set monthly figure
7010 Employers Superannuation	£30,817	£25,234	£30,817	Under by £5,582	81.88% funds used to date.
7008 Recruitment expenses	£0	£171	£0		0.00% No budget set
7102 Water rates	£3,600	£1,862	£3,600	Under by £1,738	51.72% funds used to date
7103 General rates	£43,057	£20,744	£43,057	Under by £22,312	48.18% funds used to date. Underbudgeted due to the Portland Road Car Park charge overcharged reclaimed
7104 Insurance – premises & public liability	£15,676	£16,655	£15,676	Over by £979	106.25% funds used to date. Annual insurance renewed in September

7105 Refuse	£1,340	£1,307	£1,340		97.95% used to date at
Collection	21,340	21,307	21,540		the Pavilion and
Concention					Oaklands
7200 Electricity	£5,000	£6,203	£5,000	Overy by	124.07% used to date.
7200 Licetifolty	25,000	20,200	25,000	£1,203	Due to increased energy
				21,200	rates
7201 Gas	£4,000	£6,966	£4,000	Over by	174.17% used to date.
1201 340	21,000	20,000	21,000	£2,966	Due to increased energy
				22,000	rates
7304 Parking	£0	£0	£50		0.00% No set monthly
expenses			200		figure
7400 Travel	£1,000	£489	£1,000	Under by	48.96% funds used to
	,		,	£510	date.
7500 Printing and	£1,200	£1,830	£1,200	Over by	152.51% used to date.
Copying costs	,	, , , , , , , , , , , , , , , , , , , ,	, , , ,	£630	High due to late posting
					one quarter charge
7501 Postage and	£700	£694	£700		99.28% used to date.
carriage					
7502 Telephone	£2,742	£3,926	£2,742	Over by	143.21% funds used from
costs				£1,184	office phone and
					broadband costs. Over
					due to Pavilion and Town
					Hall internet installed
7503 IT and	£2,000	£1,555	£2,000	Under by	77.78% used to date.
Computer costs				£444	Grants received used to
					cover some IT costs.
7504 Office	£1,000	£990	£1,000		99.04% budget used to
stationery					date
7505 D	0500	0.400	2522		07.700(:
7505 Books	£500	£488	£500		97.76% incurred due to
					latest book addition for
70001 16	00.000	00.074	00.000		administration
7600 Legal fees	£3,000	£2,974	£3,000		99.16% No set monthly
					figure. Includes transfer
7004 A 1'4	00.000	04.005	00.000	1	of play areas legal costs
7601 Audit and	£2,200	£1,925	£2,200	Under by	87.51% No set monthly
Accountancy fees	CO FOO	C4 200	60.500	£274	figure
7602 Consultancy	£2,500	£1,300	£2,500	Under by	52.00% No set monthly
fees				£1200	figure (IT set up costs
					and consultancy over
					staff changes in
7000 Drofessional	C4 000	C400	C4 000	I lodovby	April/May) .
7603 Professional	£1,000	£108	£1,000	Under by £892	10.80% for Data Protection annual
fees				1092	
7604	CO	CO E64	CO.		renewal
7604	£0	£3,561	£0		No budget set for the unauthorised
Unauthorised					
encampment costs					encampments. Income of insurance claim refunded
00313					£3,311
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FaGP 22/21 refers	7700 Equipment	£1,700	£1,954	£1,700	Over by	114.95% Lease of
T702 Equipment purchases	nire				£254	
Purchases Purchases Purchases Purchases Purchases of microphone for live streaming, purchase of three lockable cabinets and fitted tow galvanised signposts at Horn Street.						
To live streaming, purchase of three lockable cabinets and fitted tow galvanised signposts at Horn Street.		£1,000	£1,515	£1,000	•	
Purchase of three lockable cabinets and fitted tow galvanised signposts at Horn Street.	purchases				£515	
T799 Equipment £910						for live streaming,
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to £8,898 £726 annual Scribe subscription cost -		£8,898	£9,625	· ·		•
Min subscription cost - number charged as 12 months	Subscriptions				•	
number charged as 12 months					£726	
240/21 and includes set up costs						
				240/21		and includes set up costs

					(Sage will be cancelled after 31 March 2022).
8203 Training costs	£6,000	£4,347	£6,000	Under by £1,652	72.46% includes training for Level 4 Community Governance for Town Clerk
8205 Refreshments	£200	£140	£200		70.36% No set monthly figure
8030 CIL Expenditure	£0	£4,773	£0		No budget set. CIL reserves used to cover Horn Street playground deposit
8020 Grants Expenditure	£0	£1,044	03		Grant fund used to date.