

Addendum

Notes to the Budget Monitor April 2022

Nominal Cost	Budget for year	Actual Cost to April 2022	Over Budget /or increase amount/ Movement to date (Movement under £100 is not highlighted)	Notes <i>Full year = 100%</i> <i>1 month = 8.33%</i> <i>April = 8.33%</i>
Income				
Precept	£369,677	£184,838		50% Precept received. Remainder due in September 2022
Allotment income	£11,182	£10,276		91.90% Income received in April, most customers have paid in February and March 2022.
Library Rent	£0	£0		Rent to be received on behalf of David Oaklands Charitable Trust (paid over when physically received in bank)
Portland Rd Car park	£8,579	£0		0% Income will start in May through October
Sports Revenue	£8,576	£320		3.74% Income received at the start of financial year
Pavilion function revenue	£16,301	£1,400		8.59% Income received at the start of the financial year
Boot Fairs, circuses, funfairs	£6,180	£850		13.75% Income received on boot fairs commencing in May through August
Property (ex-library) rent	£23,000	£400		1.74% Property rent invoice issued in May and expected to receive in the same month
Caretaker Charge	£2,000	£112		5.63% Income received of caretaker charge for opening of Town Hall in April
Wedding income	£19,760	£760		3.85% income received, Wedding booking in April
Town hall Lettings	£2,037	£192		9.43% Income received in April
Oaklands Room Rental	£152	£0		No income received in April

Interest on investments	£600	£30		5.12% Interest received from banks in April
Expenditure				
Grounds Maintenance	£53,900	£6,245		11.59% funds used FHDC Grounds maintenance contract invoice for 2021.22
CCTV Costs	£5,000	£0		No costs incurred
Tree audit and works	£13,395	£642		4.80% funds used for removal of dead Ash trees at Eaton Lands and Twiss Road
Allotment maintenance	£1,000	£499		49.90% funds used for supply of new allotment tank at Eaton Lands
Civic Allowance	£2,000	-£64		Cancellation of civic event
Civic attire	£250	£0		0.00% No set monthly figure
Civic entertainment	£1,500	£0		0.00% costs incurred
Band Concerts	£4,900	£0		0.00% cost incurred
National Commemorations	£5,500	£2,890		52.56% costs incurred for Queen's Jubilee
Grant monies donated by HTC	£19,500	£300		1.54% Grant to support Hythe Visitor Guide printing leaflets
Davis Oaklands Library rent	£0	£0		Not a budget item but collected on behalf of DOCT and paid over
Town Council initiatives	£4,000	£0		0% funds used to date
Playground Equipment	£5,000	£0		0.00% No set monthly figure
Skatepark repairs	£2,500	£0		0.00% No set monthly figure
Car park expenditure	£1,600	£0		0.00% funds to be used for monthly management fee
Advertising	£2,100	£0		0.00% funds used to date
Misc expenses	£100	£0		0.00% No expenses incurred
Salaries	£147,084	£10,136		6.89% funds used to date, with seasonal Tennis & Bowls attendances starting Easter weekend

Employers NI	£13,015	£737		5.66% funds used to date
Employers Superannuation	£32,358	£2,353		7.27% funds used to date
Employee medical	£450	£0		0.00% No set monthly figure
Water rates	£3,708	£177		4.78% funds used to date
General rates	£44,349	£2,872		6.48% funds used to date
Insurance – premises & public liability	£18,000	£10,830		60.17% funds used to date, insurance contract 2021.22
Refuse Collection	£1,380	£295		21.44% used to date at the Pavilion and Oakland, including supply of waste bags
Electricity	£5,150	£428		8.32% used to date for the three premises
Gas	£4,120	£277		6.73% used to date for the three premises
Parking expenses	£50	£0		0.00% No set monthly figure
Travel	£1,000	£125		12.54% funds used to date.
Printing and Copying costs	£1,450	£309		21.36% used to date, 1 st quarterly charge paid
Postage and carriage	£700	£193		27.69% used to date, posting allotment letters
Telephone costs	£3,500	£875		25.02% funds used for office phone, tennis & bowls and broadband costs for three premises
IT and Computer costs	£2,500	£830		33.21% IT annual subscription paid
Office stationery	£1,000	£403		40.35% budget used to date
Books	£500	£0		0.00% costs incurred
Legal fees	£2,000	£0		0.00% no set monthly figure
Audit and Accountancy fees	£2,200	£0		0.00% No set monthly figure
Consultancy fees	£2,500	£0		0.00% No set monthly figure
Professional fees	£1,000	£0		0.00% No set monthly figure

Equipment hire	£2,500	£1,114		44.56% funds used for the 1 st quarterly lease of office printer
Equipment purchases	£1,000	£396		39.60% purchase of 6 panel folding display
Equipment maintenance/service	£910	£0		0.00% No set monthly figure
Lift repairs and servicing	£2,00	£276		13.83% Quarterly lift service access at Sports Pavilion
Property Repairs & renewals	£8,000	£400		5.00% funds used to date, renewal of Princess Diana stainless steel plaque at Oaklands sensory garden
Cleaning	£8,000	£604		7.55% funds used to date, cleaning service for all three premises
Laundry	£50	£0		0.00% No set monthly figure
Premises expenses	£2,000	£672		33.61% funds used high due to increase in purchase of tennis nets and annual PAT testing for all three premises
Premises security	£1,500	£120		8.00% Intruder alarm inspections bi-annual maintenance
Bank interest paid	£200	£0		0.00% no set monthly figure
Bank Charges	£500	£50		10.05% no set monthly figure
Loan Principal paid	£3,600	£0		0.00% funds used to date
Loan interest paid	£4,200	£0		0.00% funds used to date
Subscriptions	£7,125	£4,620		64.85% most subscriptions paid in April and May each year
Training costs	£6,000	£2,857		47.63% funds used to date
Refreshments	£200	£0		0.00% costs incurred
Contingency	£10,000	£0		0.00% no set monthly figure