

Addendum

Notes to the Budget Monitor June 2022

Nominal Cost	Actual to May 2022	Actual cost to June 2022	Movement to date	Budget for year	Notes <i>Full year = 100% 1 month = 8.33% June = 24.99%</i>
Income					
Precept	£184,838	£184,838	£0	£369,677	50% Precept received
Allotment income	£10,730	£11,322	£592	£11,182	101.26% Most allotment tenants have paid in March and April
Library Rent	£5812	£5812	£0	£0	Rent received on behalf of David Oaklands Charitable Trust (paid over when physically received in bank)
Portland Rd Car park	£415	£508	£93	£8,579	5.92% Income received. Income commencing in May to October
Sports Revenue	£918	£1,808	£890	£8,576	21.09% Income on target
Pavilion function revenue	£2,512	£3,898	£1,386	£16,301	23.92% Income on target
Boot Fairs, circuses, funfairs	£950	£1,149	£199	£6,180	18.59% Income received. Boot fairs at the Green ending in October 2022
Property (ex-library) rent	£4,550	£8,850	£4,300	£23,000	38.48% Income received from rental properties
Caretaker Charge	£57	-£107	-£164	£2,000	-5.38% Due to caretaker cost of opening up premises
Wedding income	£760	£1,550	£790	£19,760	7.84% Three Wedding bookings received in June
Town hall Lettings	£222	£242	£20	£2,037	11.88% Income received
Oaklands Room Rental	£0	£31	£31	£152	20.42% Income received

Interest on investments	£93	£121	£28	£600	20.22% Interest received from banks
Miscellaneous Income	£0	£5		£0	No budget set
Mayor's Fund Raising	£0	£660		£0	No budget set
Expenditure					
Davis Oaklands Library rent	£0	£0	£0	£0	Not a budget item but collected on behalf of DOCT and paid over
Grounds Maintenance	£10,866	£13,974	£3,108	£53,900	25.93% FHDC Grounds maintenance 2022/23 contract commencing in May to April 2023
CCTV Costs	£0	£0	£0	£5,000	0% No set monthly figure
Tree audit and works	£1,697	£1,797	£100	£13,395	13.42% Removal of dead Ash trees and emergency tree works at Eaton Lands
Allotment maintenance	£499	£499	£0	£1,000	49.90% Supply and install new water trough at Eaton Lands
Civic Allowance	£106	£200	£94	£2,000	10.00% Civic attendance to charity events
Civic attire	£0	£0	£0	£250	0.00% No set monthly figure
Civic entertainment	£559	£878	£319	£1,500	58.60% Vegan buffet and refreshments for Standing Joint Committee and Mayor Making
Band Concerts	£0	£400	£400	£4,900	8.16% cost incurred to date
National Commemorations	£3,199	£3,810	£611	£5,500	69.28% Costs incurred for Queen's Jubilee
Grant monies donated by HTC	£2,069	£2,069	£0	£19,500	10.61% Grant to support Hythe Visitor's Guide printing leaflets

Town Council initiatives	£0	£0	£0	£4,000	0% Funds used to date
Playground Equipment	£0	£421	£421	£5,000	8.44% Play Equipment Timber Repairs at Horn Street
Skate park repairs	£0	£0	£0	£2,500	0% No set monthly figure
Car park expenditure	£44	£44	£0	£1,600	2.80% funds used for monthly management fee
Advertising	£0	£0	£0	£2,100	0% Funds used to date
Misc expenses	£128	£128	£0	£100	47.46% Place cards. £80.61 purchase under investigation
Salaries	£23,832	£35,266	£11,434	£147,084	23.98% Funds used to date, with seasonal Tennis & Bowls attendances starting in April
Employers NI	£1,825	£1,825	£0	£13,015	14.02% funds used to date
Employers Superannuation	£5,287	£5,287	£0	£32,358	16.34% funds used to date
Employee medical	£95	£95	£0	£450	21.11% No set monthly figure
Water rates	£228	£280	£52	£3,708	7.57% funds used to date
General rates	£5,752	£7,597	£1,845	£44,349	17.13% funds used to date
Insurance – premises & public liability	£11,356	£13,149	£1,793	£18,000	73.05% funds used to date. Annual insurance renewal in September
Refuse Collection	£377	£477	£100	£1,380	34.58% used to date at the Pavilion and Oaklands monthly charge, high due to destruction of confidential waste cost
Electricity	£946	£2,505	£1,559	£5,150	48.65% used to date. Remaining balance paid for Town Hall electricity

Gas	£454	£731	£277	£4,120	17.76% used to date
Parking expenses	£7	£7	£0	£50	15.60% No set monthly figure
Travel	£217	£323	£106	£1,000	21.73% funds used to date.
Printing and Copying costs	£438	£457	£19	£1,450	31.34% used to date. Quarterly printing costs charged
Postage and carriage	£220	£211	-£9	£700	30.18% used to date
Telephone costs	£1,653	£1,825	£172	£3,500	52.14% funds used from office phone and broadband costs on all three premises
IT and Computer costs	£2,130	£2,150	£20	£2,500	86.03% used to date. Annual IT support and annual web hosting services paid
Office stationery	£593	£769	£176	£1,000	76.99% budget used to date
Books	£298	£298	£0	£500	59.79% incurred due to latest Local Council book
Legal fees	£0	£687	£687	£2,000	34.35% Personal licence application fee and rent review valuation on Sanford House
Audit and Accountancy fees	£0	£0	£0	£2,200	0% No set monthly figure
Consultancy fees	£0	£0	£0	£2,500	0% No set monthly figure
Professional fees	£0	£0	£0	£1,000	0% No set monthly figure
Equipment hire	£1,114	£1,114	£0	£2,500	44.56% Lease of photocopier quarterly charged
Equipment purchases	£736	£673	-£63	£1,000	67.37% Purchase of six panel folding display, printer for Town Clerk, fire evacuation chair for the Pavilion
Equipment maintenance/service	£0	£0	£0	£910	0% No set monthly figure

Lift repairs and servicing	£276	£276	£0	£2,000	13.83% Quarterly lift service at the Pavilion
Property Repairs & renewals	£775	£1,586	£811	£8,000	19.83%% used to date. Defibrillator installation at the Pavilion
Cleaning	£2,032	£2,132	£100	£8,000	26.66% Cleaning at Council offices, Pavilion and Town Hall
Laundry	£0	£0	£0	£50	0.00% No set monthly figure
Premises expenses	£965	£1,512	£547	£2,000	75.60% Purchase of first aid kit bags, no camping signs, paint and office bins
Premises security	£120	£366	£246	£1,500	24.40% Intruder alarm inspections annual maintenance
Bank interest paid	£0	£0	£0	£200	0.00% No set monthly figure
Bank Charges	£92	£230	£138	£500	46.03% High due to Square Inc payment charge for Tennis & Bowls
Loan Principal paid	£0	£0	£0	£3,600	0% Not set monthly figure
Loan interest paid	£4,030	£4,030	£0	£4,200	95.96% Interest paid to DOCT no interest due as paid in full
Subscriptions	£6,580	£7,422	£842	£7,125	104.18% High due to annual subscription from last year has been brought forward including annual Microsoft Business Plan, annual pension software
Training costs	£2,982	£3,087	£105	£6,000	51.46% includes training for Level 4 Community Governance for Town Clerk
Refreshments	£23	£23	£0	£200	11.68% No set monthly figure

