

Addendum

Notes to the Budget Monitor May 2022

Nominal Cost	Actual Cost to April 2022	Actual to May 2022	Movement to date	Budget for year	Notes <i>Full year = 100%</i> <i>1 month = 8.33%</i> <i>May = 16.66%</i>
Income					
Precept	£184,838	£184,838	£0	£369,677	50% Precept received
Allotment income	£10,276	£10,730	£454	£11,182	95.97% Most allotment tenants have paid in March and April
Library Rent	£0	£5812	£5,812	£0	Rent received on behalf of David Oaklands Charitable Trust (paid over when physically received in bank)
Portland Rd Car park	£0	£415	£415	£8,579	4.84% Income received. Income commencing in May to October
Sports Revenue	£320	£918	£598	£8,576	10.71% Income received
Pavilion function revenue	£1,400	£2,512	£1,112	£16,301	15.41% Income received
Boot Fairs, circuses, funfairs	£850	£950	£100	£6,180	15.37% Income received. Boot fairs at the Green ending in October 2022
Property (ex-library) rent	£400	£4,550	£4,150	£23,000	19.79% Income received from rental properties
Caretaker Charge	£112	£57	-£55	£2,000	2.88% Income received from Pavilion and Town Hall
Wedding income	£760	£760	£0	£19,760	3.85% Wedding bookings in April and May
Town hall Lettings	£192	£222	£30	£2,037	10.90% Income received
Oaklands Room Rental	£0	£0		£152	0% Income received
Interest on investments	£30	£93	£63	£600	15.66% Interest received from banks

Expenditure					
Grounds Maintenance	£6,245	£10,866	£4,621	£53,900	20.16% FHDC Grounds maintenance 2022/23 contract commencing in May to April 2023
CCTV Costs	£0	£0	£0	£5,000	0% No set monthly figure
Tree audit and works	£642	£1,697	£1,055	£13,395	12.68% Removal of dead Ash trees and emergency tree works at Eaton Lands
Allotment maintenance	£499	£499	£0	£1,000	49.90% Supply and install new water trough at Eaton Lands
Civic Allowance	-£64	£106	£170	£2,000	5.30% Civic attendance to charity events
Civic attire	£0	£0	£0	£250	0.00% No set monthly figure
Civic entertainment	£0	£559	£559	£1,500	37.32% Vegan buffet and refreshments for Standing Joint Committee meeting and Mayor Making
Band Concerts	£0	£0	£0	£4,900	0% cost incurred to date
National Commemorations	£2,890	£3,199	£309	£5,500	58.18% Costs incurred for Queen's Jubilee
Grant monies donated by HTC	£300	£2,069	£1,769	£19,500	10.61% Grant to support Hythe Visitor's Guide printing leaflets
Davis Oaklands Library rent	£0	£0	£0	£0	Not a budget item but collected on behalf of DOCT and paid over
Town Council initiatives	£0	£0	£0	£4,000	0% Funds used to date
Playground Equipment	£0	£0	£0	£5,000	0% No set monthly figure
Skate park repairs	£0	£0	£0	£2,500	0% No set monthly figure

Car park expenditure	£0	£44	£44	£1,600	2.80% funds used for monthly management fee
Advertising	£0	£0	£0	£2,100	0% Funds used to date
Misc expenses	£0	£128	£34	£100	128.07% £80.31 requires receipt under investigation
Salaries	£10,136	£23,832	£13,696	£147,084	16.20% Funds used to date, with seasonal Tennis & Bowls attendances starting in April
Employers NI	£737	£1,825	£1,088	£13,015	14.02% funds used to date
Employers Superannuation	£2,353	£5,287	£2,934	£32,358	16.34% funds used to date
Employee medical	£0	£95	£95	£450	21.11% No set monthly figure
Water rates	£177	£228	£51	£3,708	6.17% funds used to date
General rates	£2,872	£5,752	£2,880	£44,349	12.97% funds used to date
Insurance – premises & public liability	£9,563	£11,356	£1,792	£18,000	63.09% funds used to date. Monthly insurance cost and public liability cover for District Volunteers
Refuse Collection	£295	£377	£82	£1,380	27.38% used to date at the Pavilion and Oaklands monthly charge
Electricity	£428	£946	£518	£5,150	18.37% used to date
Gas	£277	£454	£177	£4,120	11.03% used to date
Parking expenses	£0	£7	£7	£50	15.60% No set monthly figure
Travel	£125	£217	£92	£1,000	21.73% funds used to date.
Printing and Copying costs	£309	£438	£129	£1,450	30.26% used to date. Quarterly printing costs charged
Postage and carriage	£193	£220	£27	£700	31.50% used to date
Telephone costs	£875	£1,653	£778	£3,500	47.25% funds used from office phone and broadband costs on all three premises

IT and Computer costs	£830	£2,130	£1,300	£2,500	85.23% used to date. Annual IT support and annual web hosting services
Office stationery	£403	£593	£93	£1,000	59.35% budget used to date
Books	£0	£298	£298	£500	59.79% incurred due to latest Local Council book
Legal fees	£0	£0	£0	£2,000	0.00% No set monthly figure
Audit and Accountancy fees	£0	£0	£0	£2,200	0% No set monthly figure
Consultancy fees	£0	£0	£0	£2,500	0% No set monthly figure
Professional fees	£0	£0	£0	£1,000	0% No set monthly figure
Equipment hire	£1,114	£1,114	£0	£2,500	44.56% Lease of photocopier quarterly charged
Equipment purchases	£396	£736	£340	£1,000	73.64% Purchase of six panel folding display, printer for Town Clerk
Equipment maintenance/service	£0	£0	£0	£910	0% No set monthly figure
Lift repairs and servicing	£276	£276	£0	£2,000	13.83% Quarterly lift service at the Pavilion
Property Repairs & renewals	£400	£775	£375	£8,000	9.69%% used to date. Defibrillator installation at the Pavilion
Cleaning	£604	£2,032	£1,428	£8,000	25.41% Cleaning at Council offices, Pavilion and Town Hall
Laundry	£0	£0	£0	£50	0.00% No set monthly figure
Premises expenses	£672	£965	£293	£2,000	48.27% Purchase of first aid kit bags, no camping signs
Premises security	£120	£120	£0	£1,500	8.00% Intruder alarm inspections annual maintenance
Bank interest paid	£0	£0	£0	£200	0.00% No set monthly figure
Bank Charges	£50	£92	£42	£500	18.44% No set monthly figure

Loan Principal paid	£0	£0	£0	£3,600	0% Not set monthly figure
Loan interest paid	£0	£4,030	£4,030	£4,200	95.96% Interest paid to DOCT no interest due as paid in full
Subscriptions	£4,620	£6,580	£1,960	£7,125	92.36% High due to annual subscription from last year has been brought forward including annual Microsoft Business Plan, KALC and NALC annual subscription
Training costs	£2,857	£2,982	£125	£6,000	49.71% includes training for Level 4 Community Governance for Town Clerk
Refreshments	£0	£23	£23	£200	11.68% No set monthly figure