

This report will be made
Public on 29 July 2022

Hythe Town Council

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Report number **F&GP/11/22**

To Hythe Town Council
Date 26 July 2022
Status **Non-Exempt**
Responsible officer **Town Clerk**

Subject **SKATE PARK REPORT F&GP/11/22**

SUMMARY: This report provides an update on the installation of a Skate Park Shelter in the Skate Park, Hythe.

REASON FOR RECOMMENDATION:

The Committee is asked to agree the recommendations set out below because; -

- a) The Council is committed to control and manage its financial affairs in accordance with The National Association of Local Councils (NALC) guidelines.

RECOMMENDATIONS:

1. To receive and note the report F&GP/11/22.
2. To recommend Contractor A, B or C to complete the works.
3. To vire the cost of the agreed expenditure from CIL Reserves to CIL Expenditure.

INTRODUCTION

As part of the Projects Budget for 2021.22 and following the Finance and General Purposes Meeting on 24 February 2022 where Report no. F&GP/29/21 was submitted. It was recommended to Council to install a Skate Park Shelter as below:



Finance and General Purposes Minute no.321/21

It was

PROPOSED BY: Councillor K Miles

SECONDED BY: Councillor T Prater and

RECOMMENDED –

1. To install skatepark shelter option C, £9258 into the Skate Park, Hythe but sited as not to shield from the CCTV camera.
2. To use the remaining balance of cost centre Project costs code 5300 £7,250 and a further £2,008 from cost centre 5101 Skate Park Repairs for the cost of the agreed expenditure.

Voting: For 7 Against 0 Abstain 0. **The motion was carried.**

The above funds £7,250 and £2,008 (totalling £9,258) now sit in the General Reserves account since the March 2022 year end was finalised. This will be paid once the shelter has been received.

To site the shelter a base will need to be constructed.

A specification was derived and sent out to the Council's Preferred Contractors.

Re: Skate Park Shelter – Concrete Foundation

Further to your recent valued enquiry we have pleasure in submitting our quotation to carry out the proposed works to the above.

Specification

- CAT scan location of excavations.
- Install heras fencing to perimeter of work, double clipped to prevent public access.
- Excavate within tarmac (location to be confirmed) to a depth of 300mm. Remove all excavated material from site.
- Install perimeter shuttering to edges of new concrete base, fully pegged into position to prevent movement.
- Lay 300mm pf C30 concrete, unreinforced. Concrete to be levelled and trowel finished with an Aris edge detail.
- Remove timber formwork and make good to tarmac perimeter as required.
- Leave site clean and tidy upon completion.

Three quotes for the works have since been received as below:

Contractor A £4,531

Contractor B £4,962

Contractor C £4,920

All prices quoted above exclude vat.

About the Contractor's

Contractor A based in Hythe, carries out maintenance, refurbishment, alteration, and new build projects throughout Kent. They directly employ all trades and operate a Building Department and a Painting Department. They carry out projects up to a million pounds in value in the Commercial, Education, Healthcare, Historic and

Housing sectors. They work closely with their clients providing a reliable service and consistently high standard of workmanship which has ensured much repeat business.

As a family enterprise that was established in 1922 forward thinking and a proactive approach to the changing requirements of the industry has been imperative but the company ethos and values of quality, friendly professionalism and reliability remain unchanged.

Contractor B based in Hythe, is a modern 21st Century construction company where contemporary principles and practices are interwoven with time-honoured, traditional values acquired during its 111-year history. has the capacity and expertise to undertake projects, large and small, ranging from under £100 to over £1million spanning the Domestic/Residential, Education, Commercial and New Build sectors. With a proven track record and having built close relationships with many of their customers over the years.

They work collaboratively with their sub-contractors to ensure work is of the highest standard to deliver on the customer's vision. Many of these local companies have worked with them for several years and have subsequently become an integral part of the team and an extension of the company.

They believe that it is important to be at the heart of the local community and so they have endeavoured to support and promote local sports clubs, charities, charitable events, and community projects throughout the years, whether through sponsorship, donations or time given by our staff.

Contractor C is based in Folkestone. This contractor has enjoyed a long-standing relationship with local councils, Parish councils, together with other authorities, maintaining the grounds of hospitals, clinics, retirement homes, housing associations, churches, schools, hotels, flats, and industrial estates. They also look after playing fields and other recreational parks.

Membership of The Institute of Groundsmanship, a professional body that recognises our level of competence, is our assurance that they are up to the task.

SUMMARY

All three contractors have superb proven track records and have previously completed works for the Council. All three businesses have been built up from local family businessmen.

The next full Council meeting will be held on 01 September 2022, where the recommendation from this report will be ratified. If a contractor is agreed, the works could be booked following this date before the bad weather sets in.

The committee is asked to recommend to full council a contractor to complete the works. Based on price the recommended contractor would be contractor A.

RISK MANAGEMENT

A summary of the perceived risk follows.

Perceived Risk

Council do not install the base for the Skatepark shelter, and the shelter cannot be installed. If Council do not install a skate park shelter, users do not have protection from the weather should they wish to rest.

Risk Low

Likelihood High

Preventative Action The base is installed along with the new shelter to enhance the areas.

CONTACT OFFICER

If you have any queries about this report, please contact The Town Clerk and the Responsible Financial Officer of the Council

Tel: 01303 266152 or email clerk@hythe-tc.gov.uk prior to the meeting.