

TOWN AND CINQUE PORT OF HYTHE



Hythe Town Council
Oaklands, Stade Street, Hythe, CT21 6BG

www.hythe-tc.gov.uk

admin@hythe-tc.gov.uk

01303 266152

Town Mayor's Medals

The Town Mayor of Hythe would like the opportunity to show his/her appreciation to members of the community who have done something particularly noteworthy in Hythe within the year.

The Town Mayor is offering two medals, 'Town Mayor's Civic Medal' and 'Town Mayor's Pandemic Medal'. Guidance and criteria for the medals is stated below.

If you would like to nominate someone then please complete the form providing as much information as possible and, if appropriate, attach further supporting documents for consideration. Further guidelines are available on the back of this form.

DETAILS OF NOMINEE:

Name:

Address:

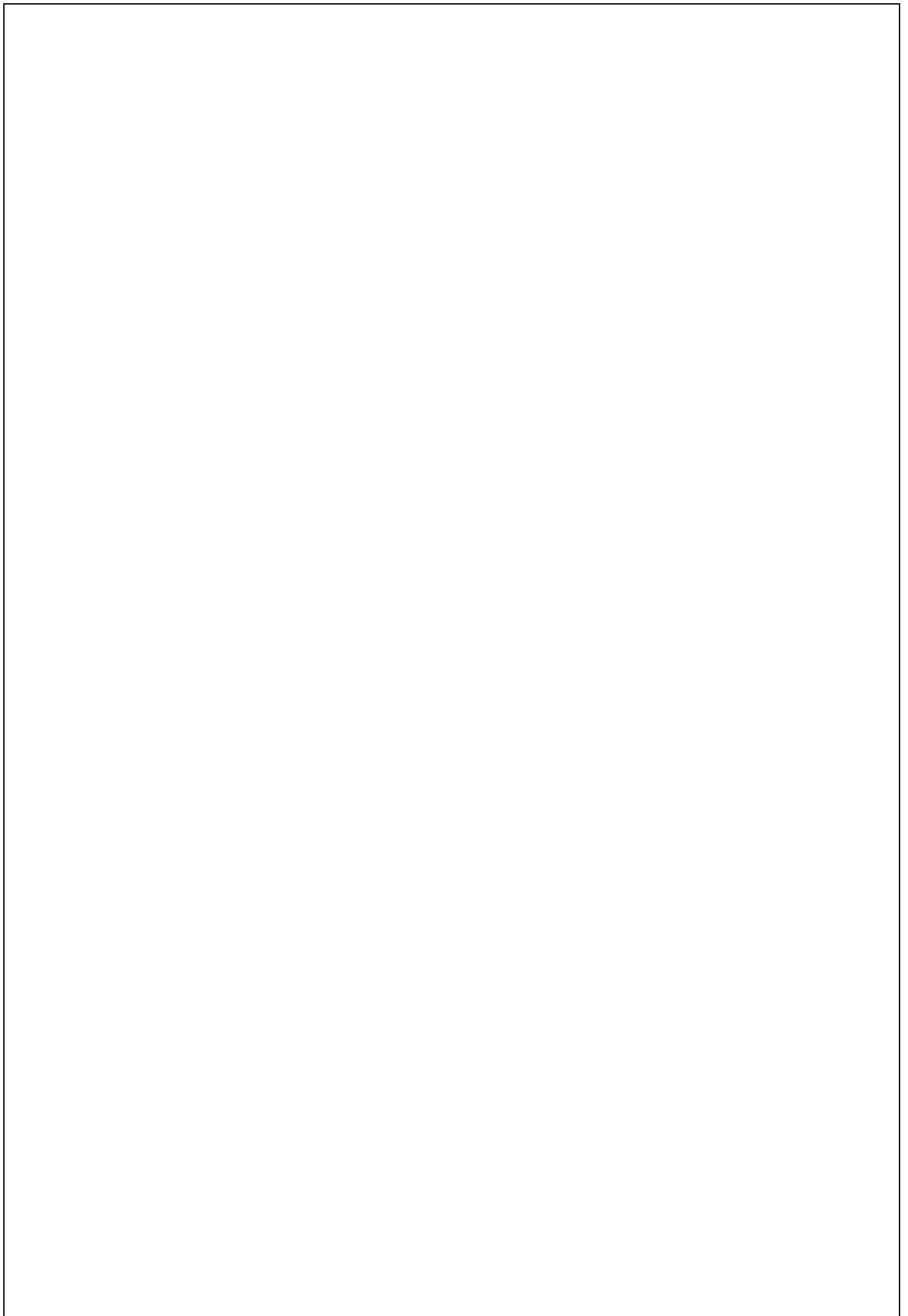
Telephone No:

Email:

Please provide a short description of why you think this individual should be considered for a Town Mayor's Medals:

Town Mayor's Civic Medal

Town Mayor's Pandemic Medal



Please attach any further supporting information.	
YOUR DETAILS (NOMINATOR):	
Name:	
Address:	Telephone No:
	Email:

Criteria for Nominees of the Town Mayor's Civic Medal:

1. All nominees should:

- Not be a local government employee or a Councillor for Hythe.
- Not be employed to perform a specific role in the community.
- Be an unpaid volunteer in the community.
- Be someone that has given up their own time and without prompting and offered to help other people or the community.

2. All nominees should also meet one or more of the following criteria:

- Be someone whose service to the community is worthy of recognition.
- Be someone who deserves recognition for their effort, strength, bravery or achievement.
- Be someone who has achieved something which benefits their local community or even the whole of the Town.

Criteria for Nominees of the Town Mayor's Pandemic Medal:

1. All nominees should:

- Not be a local government employee or a Councillor for Hythe.
- Be an someone who made a major contribution to the battle against COVID-19.
- Be an organisation who made a major contribution to the battle against COVID-19.

2. All nominees should also meet one or more of the following criteria:

- Be someone/organisation whose service to the community during COVID-19 is worthy of recognition.
- Be someone/organisation who deserves recognition for their effort, strength, bravery or achievement during COVID-19.

•

Guidance Notes:

- For those successful, presentations of medals will be made at each Full Council meetings to which the nominees and their nominators will be invited to attend.
- Disclosure of the winners' names will be made on social media and various Town Council publications.
- Nominees will be kept confidential until the point of being notified if successful.
- Each nominee will be assessed on their own merit.

- There will be a maximum of 3 Town Mayor's Civic Medals and 3 Town Mayor's Pandemic Medal at any meeting. It is therefore advisable not to inform the individual(s)/organisation(s) being nominated to avoid disappointment if not successful.

Forms to be returned in confidence to: Hythe Town Mayor's Medals, Hythe Town Council, Council Offices, Oaklands, 1 Stade Street, Hythe CT21 6BG or email admin@hythe-tc.gov.uk