

TOWN AND CINQUE PORT OF HYTHE



Hythe Town Council
Oaklands, Stade Street, Hythe, CT21 6BG

www.hythe-tc.gov.uk

Clerk@hythe-tc.gov.uk

01303 266152

Town Council Initiatives Application Form

2021/22

Hythe Town Council - Initiatives Application Form

PART A: To be completed by the applicant.

Application Name	
Position	
Organisation Name	
Organisation Type	
Company/ Charity	
Address	
Telephone	
Email	
Project Name	
Short Description of project	
Project Cost	
Project Dates	Start: End:

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PART B: Project Details - To be completed by the applicant.

Project Description

Please describe your project (max 200 words)

Evidence of Community Need/ Support

Please provide the justification for your project (max 200 words)

Location

Legacy and beneficiaries

Financial Support Request

How will you like Hythe Town Council to support the project?

Please provide an accurate breakdown of the proposed spend.

Item	Cost
Total	

Please submit evidence for each of the above costs

(e.g. a quote or copy of brochure or a web link showing prices).

* Applications must include supporting evidence to be eligible for support *

Hythe Town Council must be billed directly should the project be supported.

Other funding you are receiving against the project.

Declaration

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Data Protection

The information provided to the Council for the purposes of applying for financial support will be always held securely by the Council.

The Council may share the information with:

- external agencies and the wider public to ensure that the project is delivered successfully
- other grant making bodies to identify and prevent fraud.
- other organisations, if required to do so by law.

You and the Council agree to comply with applicable data protection legislation.

The council's privacy notice can be viewed online at www.hythe-tc.gov.uk/policies

By submitting this form, you agree to the following:

- you and the organisation you represent will comply with the requirements in this application and the attached Hythe Town Council Initiative Policy and Conditions. This includes providing invoices which must be made available to the Council to pay. We confirm that the funding will be spent as detailed in this application once agreed that support will be given. You also confirm that you are entitled to apply on behalf of the organisation specified above. if your application is successful, you will send a completed Project Update along with photos to Hythe Town Council as soon as your project is completed. You agree that the photos can be used on the council's website and social media and all the consents have been granted. Photos must be accredited to the photographer.

You undertake to the Council that you have obtained all the necessary planning, licensing, permissions, insurance, and other consents as may be required for your project and that these are in place or will be in place prior to the commencement of the project.

By submitting this application, I confirm that I have read and agree to the above declaration (please indicate:)

Yes

Name:

Date:

Please send the completed form to the Clerk.

Contact details: Clerk@hythe-tc.gov.uk