

## Addendum

### Notes to the Budget Monitor July 2022

Nominal Cost	Actual to June 2022	Actual cost to July 2022	Movement to date	Budget for year	Notes <i>Full year = 100% 1 month = 8.33% July = 33.32%</i>
<b>Income</b>					
Precept	£184,838	£184,838	£0	£369,677	50% Precept received. Second half will be received in September
Allotment income	£11,322	£11,083	£239	£11,182	99.12% Most allotment tenants have paid in March and April
Library Rent	£5,812	£5,812	£0	£0	Rent received on behalf of David Oaklands Charitable Trust (paid over when physically received in bank)
Portland Rd Car park	£508	£589	£81	£8,579	6.87% Income received. Income commencing in May to October
Sports Revenue	£1,808	£3,922	£2,114	£8,576	45.74% Income on target
Pavilion function revenue	£3,898	£4,380	£482	£16,301	26.87% Income on target
Boot Fairs, circuses, funfairs	£1,149	£1,149	£0	£6,180	18.59% Income received. Boot fairs at the Green ending in October 2022
Property (ex-library) rent	£8,850	£10,025	£1,175	£23,000	43.59% Income received from rental properties
Caretaker Charge	£107	£107	£0	£2,000	5.38% Due to caretaker cost of opening up premises
Wedding income	£1,520	£1,900	£380	£19,760	9.62% Three Wedding bookings received in June and one in July

Town hall Lettings	£242	£242	£0	£2,037	11.88% Income received
Oaklands Room Rental	£31	£31	£0	£152	20.42% Income received
Interest on investments	£121	£197	£76	£600	32.85% Interest received from banks
Miscellaneous Income	£5	£5	£0	£0	No budget set
Mayor's Fund Raising	£660	£1,210	£550	£0	No budget set. To be transferred into Mayor's Benevolent Fund.
Community Infrastructure Levy	£0	£51,293	£51,293	£0	No budget set. Additional CIL funds received
<b>Expenditure</b>					
Davis Oaklands Library rent	£0	£5,812	£5,812	£0	Not a budget item but collected on behalf of DOCT and paid over
Grounds Maintenance	£13,974	£20,266	£6,292	£53,900	37.60% FHDC Grounds maintenance 2022/23 contract commencing in May to April 2023
CCTV Costs	£0	£0	£0	£5,000	0% No set monthly figure
Tree audit and works	£1,797	£2,285	£488	£13,395	17.06% Removal of dead Ash trees and emergency tree works at Eaton Lands
Allotment maintenance	£499	£499	£0	£1,000	49.90% Supply and install new water trough at Eaton Lands
Civic Allowance	£200	£466	£266	£2,000	23.33% Civic attendance to charity events
Civic attire	£0	£0	£0	£250	0.00% No set monthly figure
Civic entertainment	£878	£1,598	£720	£1,500	106.57% Vegan buffet and refreshments for Standing Joint Committee and Mayor Making

Band Concerts	£400	£2,345	£1,945	£4,900	47.87% cost incurred to date
National Commemorations	£3,810	£4,210	£400	£5,500	78.02% Costs incurred for Queen's Jubilee
Grant monies donated by HTC	£2,069	£2,069	£0	£19,500	10.61% Grant to support Hythe Visitor's Guide printing leaflets
Town Council initiatives	£0	£0	£0	£4,000	0.00% Funds used to date. Face painter for Ecofayre
Playground Equipment	£421	£946	£525	£5,000	18.94% Play Equipment Timber Repairs at Horn Street
Skate park repairs	£0	£0	£0	£2,500	0% No set monthly figure
Car park expenditure	£44	£89	£45	£1,600	5.59% funds used for monthly management fee
Advertising	£0	£0	£0	£2,100	0% Funds used to date
Misc expenses	£128	£75	£53	£100	75.46% Purchase of place cards, laptop backpack
Salaries	£35,266	£52,809	£17,543	£147,084	35.90% Funds used to date, with seasonal Tennis & Bowls attendances starting in April
Employers NI	£1,825	£4,220	£2,395	£13,015	32.43% funds used to date
Employers Superannuation	£5,287	£13,169	£7,882	£32,358	40.70% funds used to date
Employee medical	£95	£95	£0	£450	21.11% No set monthly figure
Water rates	£280	£926	£646	£3,708	24.98% funds used to date
General rates	£7,597	£11,512	£3,915	£44,349	25.96% funds used to date
Insurance – premises & public liability	£13,149	£10,011	-£3,138	£18,000	55.62% funds used to date. Prepayment calculation adjusted
Refuse Collection	£477	£559	£82	£1,380	40.52% used to date at the Pavilion and

					Oaklands monthly charge, high due to destruction of confidential waste cost
Electricity	£2,505	£3,260	£755	£5,150	63.31% used to date. This code is anticipated to go over budget
Gas	£731	£1,108	£277	£4,120	26.91% used to date
Parking expenses	£7	£7	£0	£50	15.60% No set monthly figure
Travel	£323	£400	£77	£1,000	40.06% funds used to date
Printing and Copying costs	£457	£985	£19	£1,450	67.98% used to date. Quarterly printing costs charged
Postage and carriage	£211	£257	-£9	£700	36.80% used to date
Telephone costs	£1,825	£1,589	-£236	£3,500	45.24% funds used from office phone and broadband costs on all three premises. Prepaid adjusted
IT and Computer costs	£2,150	£2,170	£20	£2,500	86.83% used to date. Annual IT support and annual web hosting services paid
Office stationery	£769	£718	-£51	£1,000	71.82% budget used to date
Books	£298	£298	£0	£500	59.79% incurred due to latest Local Council book
Legal fees	£687	£687	£0	£2,000	34.35% Personal licence application fee and rent review valuation on Sanford House
Audit and Accountancy fees	£0	£500	£500	£2,200	22.73% No set monthly figure
Consultancy fees	£0	£0	£0	£2,500	0% No set monthly figure
Professional fees	£0	£26	£26	£1,000	2.60% No set monthly figure

Equipment hire	£1,114	£967	-£147	£2,500	38.71% Lease of photocopier quarterly charged
Equipment purchases	£673	£673	£0	£1,000	67.37% Purchases include six panel folding display and printer for Town Clerk
Equipment maintenance/service	£0	£0	£0	£910	0% No set monthly figure
Lift repairs and servicing	£276	£790	£514	£2,000	39.51% Quarterly lift service at the Pavilion and fire evacuation chair
Property Repairs & renewals	£1,586	£2,413	£827	£8,000	30.17% used to date. Defibrillator moved at the Pavilion
Cleaning	£2,132	£3,572	£1,440	£8,000	44.66% Cleaning at Council offices, Pavilion and Town Hall, annual deep cleaning at the Pavilion
Laundry	£0	£0	£0	£50	0.00% No set monthly figure
Premises expenses	£1,512	£1,441	-£71	£2,000	72.06% Purchase of first aid kit bags, no camping signs, paint and office bins etc
Premises security	£366	£471	£105	£1,500	31.40% Intruder alarm inspections annual maintenance
Bank interest paid	£0	£0	£0	£200	0.00% No set monthly figure
Bank Charges	£230	£291	£61	£500	58.39% High due to Square Inc payment charge for Tennis & Bowls
Loan Principal paid	£0	£0	£0	£3,600	0% Not set monthly figure
Loan interest paid	£4,030	£4,030	£0	£4,200	95.96% Interest paid to DOCT no interest due as paid in full
Subscriptions	£7,422	£8,961	£1,539	£7,125	125.78% High due to annual Scribe subscription paid in full

Training costs	£3,087	£4,705	£1,618	£6,000	78.43% includes training for Level 4 Community Governance for Town Clerk
Refreshments	£23	£55	£32	£200	27.70% No set monthly figure
Grants expenditure	£1,556	£1,556	£0		No budget set. Grant fully spent