

Addendum

Notes to the Budget Monitor September 2022

Nominal Cost	Actual to August 2022	Actual cost to September 2022	Movement to date	Budget for year	Notes <i>Full year = 100% 1 month = 8.33% September = 49.98%</i>
Income					
Precept	£184,838	£369,677	£184,838	£369,677	50% Precept received. Second half will be received in September
Allotment income	£11,125	£11,275	£150	£11,182	100.84% Most allotment tenants have paid in March and April
Library Rent	£11,625	£11,625	£0	£0	Rent received on behalf of David Oaklands Charitable Trust (paid over when physically received in bank)
Portland Rd Car park	£589	£4,242	£3,653	£8,579	49.46% Income received. Income commencing in May to October
Sports Revenue	£5,811	£6,430	£619	£8,576	74.99% Income on target
Pavilion function revenue	£5,431	£7,488	£2,057	£16,301	45.94% Income on target
Boot Fairs, circuses, funfairs	£3,049	£3,049	£0	£6,180	49.34% Income received. Boot fairs at the Green ending in September 2022
Property (ex-library) rent	£10,025	£12,325	£2,300	£23,000	53.59% Income received from rental properties
Caretaker Charge	-£85	-£205	-£120	£2,000	-10.25% Due to caretaker cost of opening up premises
Wedding income	£2,180	£2,560	£380	£19,760	12.96% Three Wedding bookings received in June and one in July

Town hall Lettings	£326	£326	£0	£2,037	16.00% Income received
Oaklands Room Rental	£31	£31	£0	£152	20.42% Income received
Interest on investments	£229	£269	£40	£600	44.89% Interest received from banks
Miscellaneous Income	£5	£5	£0	£0	No budget set
Expenditure					
Davis Oaklands Library rent	£5,812	£11,625	£5,812	£0	Not a budget item but collected on behalf of DOCT and paid over
Grounds Maintenance	£25,137	£30,708	£5,571	£53,900	56.97% FHDC Grounds maintenance 2022/23 contract commencing in May to April 2023
CCTV Costs	£0	£0	£0	£5,000	0% No set monthly figure
Tree audit and works	£2,285	£2,285	£0	£13,395	17.06% Removal of dead Ash trees and emergency tree works at Eaton Lands
Allotment maintenance	£525	£525	£0	£1,000	52.53% Supply and install new water trough at Eaton Lands
Civic Allowance	£466	£509	£266	£1,000	50.91% Civic attendance to charity events
Civic attire	£0	£85	£85	£250	34.32% Civic attire purchased for Speakership Day
Civic entertainment	£1,848	£1,323	-£525	£2,500	52.93% Buffet and refreshments for Standing Joint Committee and Mayor Making. Funds received from Speakership attendance
Band Concerts	£2,590	£4,870	£2,680	£4,900	99.39% cost incurred to date. No further costs as band concerts

					has finished in September
National Commemorations	£4,210	£4,610	£0	£5,500	83.83% Costs incurred for Queen's Jubilee
Grant monies donated by HTC	£7,069	£9,713	£5,000	£19,500	49.82% Grant to support Hythe Visitor's Guide printing leaflets, Hythe in Bloom and donation to Hythe Venetian Fete
Town Council initiatives	£116	£566	£450	£4,000	2.90% Funds used to date. Face painter for Ecofayre. Counselling service
Playground Equipment	£946	£946	£0	£5,000	18.94% Play Equipment Timber Repairs at Horn Street
Skate park repairs	£0	£0	£0	£2,500	0% No set monthly figure
Car park expenditure	£134	£223	£89	£1,600	13.98% Funds used for monthly management fee
Advertising	£0	£0	£0	£2,100	0% Funds used to date
Misc expenses	£75	£75	£0	£100	75.21% Purchase of place cards, laptop backpack
Salaries	£65,227	£81,822	£16,595	£147,084	55.63% Funds used to date, with seasonal Tennis & Bowls attendances starting in April.
Employers NI	£5,496	£5,165	-£331	£13,015	39.69% funds used to date. Correctly posted in September
Employers Superannuation	£13,144	£20,144	£7,000	£32,358	62.62% funds used to date. August Pension costs was paid in September
Water rates	£989	£1,315	£326	£3,708	35.48% funds used to date

General rates	£14,392	£17,272	£2,880	£44,349	38.95% funds used to date
Insurance – premises & public liability	£10,011	£11,512	£1,501	£18,000	63.96% funds used to date. Prepayment calculation adjusted
Refuse Collection	£644	£745	£101	£1,380	54.01% used to date at the Pavilion and Oaklands monthly charge, high due to destruction of confidential waste cost
Electricity	£4,280	£5,264	£966	£5,150	102.22% used to date. This code is anticipated to go over budget
Gas	£1,386	£1,786	£277	£4,120	43.35% used to date
Parking expenses	£7	£7	£0	£50	15.60% No set monthly figure
Travel	£420	£585	£165	£1,000	58.59% funds used to date
Employee medical	£95	£95	£0	£450	21.11% No set monthly figure
Printing and Copying costs	£1,042	£1,042	£0	£1,450	71.91% used to date. Quarterly printing costs charged
Postage and carriage	£299	£299	£0	£700	42.85% used to date
Telephone costs	£2,535	£2,681	£946	£3,500	76.62% funds used from office phone and broadband costs on all three premises. Prepaid adjusted
IT and Computer costs	£2,190	£2,210	£20	£2,500	88.43% used to date. Annual IT support and annual web hosting services paid
Office stationery	£724	£815	£91	£1,000	81.52% budget used to date

Books	£298	£157	-£141	£500	31.43% Refund received due to latest Local Council book
Legal fees	£729	£2,087	£1,358	£2,000	104.35% Personal licence application fee and rent review valuation on Sanford House garage. Leases relating to three new play areas
Audit and Accountancy fees	£500	£1,500	£1,000	£2,200	68.18% No set monthly figure
Consultancy fees	£0	£1,274	£1,274	£2,500	50.96% No set monthly figure
Professional fees	£61	£388	£35	£1,000	38.80% No set monthly figure
Equipment hire	£967	£1,267	£300	£2,500	50.71% Lease of photocopier quarterly charged
Equipment purchases	£673	£723	£50	£1,000	72.37% Purchases include six panel folding display and printer for Town Clerk
Equipment maintenance/service	£0	£414	£414	£910	45.57% No set monthly figure
Lift repairs and servicing	£790	£790	£0	£2,000	39.51% Quarterly lift service at the Pavilion and fire evacuation chair
Property Repairs & renewals	£4,921	£6,151	£1,230	£8,000	76.90% used to date. Defibrillator moved at the Pavilion. Repair Portland Road Car Park height barrier
Cleaning	£4,730	£5,510	£780	£8,000	68.88% Cleaning at Council offices, Pavilion and Town Hall, annual deep cleaning at the Pavilion
Laundry	£0	£0	£	£50	0.00% No set monthly figure
Premises expenses	£1,516	£2,046	£530	£2,000	102.31% Purchase of first aid kit bags, no camping signs, paint and office bins etc

Premises security	£471	£543	£0	£1,500	36.23% Intruder alarm inspections annual maintenance
Bank interest paid	£0	£0	£0	£200	0.00% No set monthly figure
Bank Charges	£347	£477	£130	£500	95.50% High due to Square Inc payment charge for Tennis & Bowls
Loan Principal paid	£0	£0	£0	£3,600	0% Not set monthly figure
Loan interest paid	£4,030	£4,030	£0	£4,200	95.96% Interest paid to DOCT no interest due as paid in full
Subscriptions	£9,267	£9,419	£306	£7,125	132.21% High due to annual Scribe subscription paid in full
Training costs	£5,189	£4,928	-£261	£6,000	82.15% includes training for Level 4 Community Governance for Town Clerk
Refreshments	£101	£101	£0	£200	50.75% No set monthly figure