

Expenditure (Appendix 2)	Budgeted 2022.23	Budgeted 2023.24 V1	Budget 2023.24 V2 (Rate of Inflation increased by 3%)	Budget 2023.24 V3 (Rate of Inflation 8.6% included in expenditure budget)	Budget 2023.24 V4	Comments on Budget 2023.24 V4	Reduce / Increase from Budgeted 2022.23 Version 1	Reduce / Increase from Budgeted 2022.23 Version 2	Reduce / Increase from Budgeted 2022.23 Version 3	Reduce / Increase from Budgeted 2022.23 Version 4	Note for future budgets
Grounds maintenance	£53,900	£55,517	£55,517	£58,535	£55,600	3% increase to cover contract (figure also includes £2000 to cover the continued enhancement of Hythe Green & £1400 mowing of Eaton Lands Meadow) V.2 also includes maintenance of 3 new play areas.	£1,617	£1,617	£4,635	£1,700	Includes large Grounds maintenance Contract
CCTV costs	£5,000	£5,150	£5,150	£5,430	£5,000	No increase required. Reinstallation of the CCTV intended by 31.03.23 (this figure includes regular quarterly maintenance, servicing of the cameras and system).	£150	£150	£430	£0	
Tree audit and works	£13,395	£13,797	£13,797	£14,547	£8,395	Decrease by 37% from 2022.23 budget.	£402	£402	£1,152	-£5,000	Extra works can be released from 'Grounds allocated reserves'
Allotment maintenance	£1,000	£1,030	£1,030	£1,086	£1,000	No increase required.	£30	£30	£86	£0	
GROUND'S MAINTENANCE	£73,295	£75,494	£75,494	£79,598	£69,995		£2,199	£2,199	£6,303	-£3,300	The Mayor may decide to limit attending a number of events compared to previous years attendances (next Speakership will be in year 2029/2030) This cost centre covers replacements such as Mayors gloves, robes, ribbons and badges. Armed Forces day, Remembrance Sunday, Mayor Making (Speakership every 7 years due 2022)  These are for events held on the Bandstand at Oaklands. Full elections are held every 4 years. By elections are held should a Councillor cease position and will need to be replaced. An amount should be held in Reserves at all times of £10 - £15k for Bye elections This cost centre is used for Provision for death of a national figure or the celebration of a jubilee. This figure increases/decreases dependant on bi annual events - Schedule attached V 2 £500 added as a donation of a Christmas Tree from The Ranges may not be available. To cover items such as Staff/Councillor welfare costs. Community engagement costs.
Civic allowance	£2,000	£2,060	£2,060	£2,172	£1,500	25% decrease as Speakership not due for 7 years until 2029.	£60	£60	£172	-£500	
Civic attire	£250	£258	£258	£272	£250	No increase required.	£8	£8	£22	£0	
Civic entertainment	£1,500	£1,545	£1,545	£1,629	£1,500	No increase required. Covering costs for Civic events such as Civic Fun Day, Mayor Making, Armed Forces Day, Remembrance Sunday, Annual Statutory Meeting.	£45	£45	£129	£0	
CIVIC	£3,750	£3,863	£3,863	£4,073	£3,250	No increase required. This cost code will cover for 2x bandstand attendant wages.	£113	£113	£323	-£500	
Band concerts	£4,900	£5,047	£5,047	£5,321	£4,900		£147	£147	£421	£0	
Election costs	£0	£17,000	£17,000	£17,000	£17,000	Accounted for election costs in the year 2023/24. Democratic Contingency Reserve to be used. (See income).	£17,000	£17,000	£17,000	£17,000	
National commemorations	£5,500	£5,000	£5,000	£5,000	£5,000	King Charles III Coronation Day.	-£500	-£500	-£500	-£500	
Grant monies donated by HTC	£19,500	£14,500	£14,500	£14,500	£22,000	See Grants report.	-£5,000	-£5,000	-£5,000	£2,500	
Town Council initiatives	£4,000	£4,000	£4,000	£4,000	£2,000	50% decrease, due to no unexpected costs in previous year.	£0	£0	£0	-£2,000	
EVENTS	£33,900	£45,547	£45,547	£45,821	£50,900	No increase required. To cover annual repair costs (does not include CIL Reserves but will be used once acquisition of new play areas has completed) No increase required. No increase required. The cost code is to cover for annual repairs. 38% decreased due to low expenditure from previous years.	£11,647	£11,647	£11,921	£17,000	
Playground Equipment maintenance	£5,000	£5,150	£5,150	£5,430	£5,000		£150	£150	£430	£0	If remains unspent at year end move to allocated reserves
Skate Park Repairs	£2,500	£2,575	£2,575	£2,715	£2,500		£75	£75	£215	£0	
Car park expenditure	£1,600	£1,648	£1,648	£1,738	£1,000		£48	£48	£138	-£600	£44.72 per month monthly management fee. Only charges May to October
Advertising	£2,100	£2,163	£2,163	£2,281	£2,100	No increase required. Hythe Life Magazine quarterly editorial @ £500 for 2 pages. Advertising of Hythe Town Hall wedding venue.	£63	£63	£181	£0	HTC Newsletter may increase costs
Miscellaneous expenses	£100	£103	£103	£109	£100	No increase required.	£3	£3	£9	£0	Current staff 3 full time ( Town Clerk, Finance Officer and Planning and Facilities Officer) , 3 part time (Town Sergeant, Pavilion Caretaker, Administrative Assistant. 5 seasonal 3 x Tennis & Bowls, 2 x Bandstand.
MISCELLANEOUS	£11,300	£11,639	£11,639	£12,272	£10,700		£339	£339	£972	-£600	
Salaries	£147,084	£158,497	£158,497	£158,497	£158,497	7.7% increase due to NALC proposal 2022/23 £1,925 per person increase.	£11,413	£11,413	£11,413	£11,413	
Employer's NI	£13,015	£9,849	£9,849	£9,849	£9,849	24.3% decrease due to overcalculation in 2022/23.	-£3,166	-£3,166	-£3,166	-£3,166	
Employer's superannuation	£32,358	£42,594	£42,594	£42,594	£42,594	36.4% increase due to seasonal staff becoming eligible for pension contributions and the increase in salaries for all staff (NALC).	£10,236	£10,236	£10,236	£10,236	
STAFF	£192,457	£210,940	£210,940	£210,940	£210,940	9.6% increase from 2022.23	£18,483	£18,483	£18,483	£18,483	
Water rates	£3,708	£3,819	£3,819	£4,027	£3,000	19% reduction. Water rates actual costs is much lower than previously budgeted.	£111	£111	£319	-£708	
General rates	£44,349	£45,679	£45,679	£48,163	£36,980	17% decrease from 2022.23 budget. We were previously being overcharged with Portland Road Car Park General rates. The Council have received a refund in the previous year, and is now being charged correctly from 2022.23.	£1,331	£1,331	£3,814	-£7,369	
Insurance - premises & public Liability	£18,000	£18,540	£18,540	£19,548	£20,630	15% increase. Agreed three-year insurance, including flood cover and terrorism cover.	£540	£540	£1,548	£2,630	
Refuse collection	£1,380	£1,421	£1,421	£1,499	£1,421	3% increase, Veolia introducing fuel surcharge fee.	£41	£41	£118	£41	
Electricity	£5,150	£5,305	£5,305	£5,593	£10,300	100% increase required, Doubled expenditure budget from 2022.23. Energy bills being paid via fixed monthly direct debit.	£155	£155	£443	£5,150	
Gas	£4,120	£4,244	£4,244	£4,474	£9,036	119% increase required. Energy bills being paid via fixed monthly direct debit.	£124	£124	£354	£4,916	
UTILITIES	£76,707	£79,008	£79,008	£83,304	£81,367	No increase required. No increase required. Staff travel costs reimbursement. No increase required i.e. eye tests.	£2,301	£2,301	£6,597	£4,660	
Parking expenses	£50	£52	£52	£54	£50		£2	£2	£4	£0	This is a variable cost
Travel	£1,000	£1,030	£1,030	£1,086	£1,000		£30	£30	£86	£0	
Employee medical	£450	£450	£450	£450	£450		£0	£0	£0	£0	More than one member of staff may require an eye test cost of eye test and % of new glasses.
Personal EXPENSES	£1,500	£1,532	£1,532	£1,590	£1,500		£32	£32	£90	£0	
Printing and copying costs	£1,450	£1,494	£1,494	£1,575	£1,700	17% increase to cover paper report printing.	£44	£44	£125	£250	This is a variable cost

Postage and carriage	£700
Telephone	£3,500
IT and computer costs	£2,500
Office stationery	£1,000
Books	£500
OFFICE COSTS	£9,650
Legal fees	£2,000
Audit and accountancy fees	£2,200
Consultancy Fees	£2,500
Professional fees	£1,030
PROFESSIONAL	£7,700
Equipment hire	£2,500
Equipment purchases	£1,000
Equipment Maintenance / service	£910
Lift repairs and servicing	£2,000
Property repairs / renewals	£8,000
Cleaning	£8,000
Laundry	£50
Premises expenses	£2,000
Premises Security	£1,500
PREMISES	£25,960
Bank interest paid	£200
Bank charges	£500
Loan principal paid	£3,600
Loan interest paid	£4,200
BANK AND LOANS	£8,500
Subscriptions	£7,125
Training costs	£6,000
Refreshments	£200
TRAINING, SUBSCRIPTIONS	£13,325
PROJECTS ('Growth items')	£0
CONTINGENCY	£10,000
COSTS, PROJECTS AND CONTINGENCY	£468,044
Davis Oaklands Library Rent	£23,250

£721	£721
£3,605	£3,605
£2,575	£2,575
£1,030	£1,030
£515	£515
£9,940	£9,940
£2,060	£2,060
£2,266	£2,266
£2,575	£2,575
£1,030	£1,030
£7,931	£7,931
£2,575	£2,575
£1,030	£1,030
£937	£937
£2,060	£2,060
£8,240	£8,240
£8,240	£8,240
£52	£52
£2,060	£2,060
£1,545	£1,545
£26,739	£26,739
£206	£206
£515	£515
£3,600	£3,600
£4,326	£4,326
£8,647	£8,647
£7,339	£7,339
£8,000	£8,000
£206	£206
£15,545	£15,545
£10,000	£10,000
£0	£0
£506,823	£506,823
£23,250	£23,250

£760	£760
£3,801	£3,801
£2,715	£2,715
£1,086	£1,086
£543	£543
£10,480	£10,480
£2,172	£2,172
£2,389	£2,389
£2,715	£2,715
£1,086	£1,086
£8,362	£8,362
£2,715	£2,715
£1,086	£1,086
£988	£988
£2,172	£2,172
£8,688	£8,688
£8,688	£8,688
£54	£54
£2,172	£2,172
£1,629	£1,629
£28,193	£28,193
£217	£217
£543	£543
£3,600	£3,600
£4,561	£4,561
£8,921	£8,921
£7,738	£7,738
£8,000	£8,000
£217	£217
£15,955	£15,955
£10,000	£10,000
£0	£0
£519,509	£519,509
£23,250	£23,250

£600	14% decrease due to actual expenditure not close to expenditure budget
£4,300	22% increase to cover inflation plus costs for the telecom system, Tennis & Bowls mobile phone, emergency office mobile phone and addition of broadband at South Rd Pavilion and the Town Hall.
£3,000	20% increase to cover for web hosting, contractor support, domain names, anti virus protection.
£1,000	No increase required.
£500	No increase required.
£11,100	
£4,700	135% increase for the cover of PPL PRS annual music royalty fees for Oaklands, The Green, Sports Pavilion, Town Hall.
£2,266	3% increase.
£1,500	40% decreased.
£1,000	No increase required.
£9,466	
£2,500	No increase required.
£1,000	No increase required.
£910	No increase required.
£2,000	No increase required.
£8,000	No increase required as £63k reserves are held for Building R&R and can be released if required. Property repair works at the Town Hall and Sports Pavilion.
£9,000	12.5% increase due to increase of cleaning contractor cost, including annual deep cleaning at the Sports Pavilion.
£50	No increase required.
£2,000	No increase required. Purchase of paper hand towels at the Pavilion (extra classes), changes to padlocks etc sanitary towel removal, fire detection maintenance.
£1,500	No increase required.
£26,960	
£200	No increase required.
£600	17% increase due to banks increasing bank charge rates.
£3,600	No increase required.
£4,000	5% decrease. Lower loan interest paid in 2022/23
£8,400	
£9,000	26% increase. Cover for annual subscriptions such as Zoom, O365, Kalc, Sage payroll, pension software, asana (managment software) and the new SCRIBE Accounts and Bookings annual software subscription.
£8,000	33% increase due to new Councillors, worst case scenario 16 x16 for becoming a new Councillor, Finance and Planning training.
£200	No increase required.
£17,200	
£10,000	Possible new Councillors to undertake new projects, proposed for 2023/24.
	No contingency for year 2023/24. Healthy amount of reserves can be used.
£511,778	
£23,250	The library is owned by Davis Oaklands Trust. This is collected on behalf of DOCT and paid over within 30 days as per 'Income' explanation

£21	£21	£60	-£100	
£105	£105	£301	£800	This is a variable cost
£75	£75	£215	£500	
£30	£30	£86	£0	This is a variable cost
£15	£15	£43	£0	No expected purchases necessary
£290	£290	£830	£1,450	
£60	£60	£172	£2,700	This is a variable cost
£66	£66	£189	£66	
£75	£75	£215	-£1,000	This is a variable cost
£30	£30	£86	£0	
£231	£231	£662	£1,766	
£75	£75	£215	£0	Port a loos are no longer supplied
£30	£30	£86	£0	This is a variable cost
£27	£27	£78	£0	This is a variable cost
£60	£60	£172	£0	
£240	£240	£688	£0	This is a variable cost
£240	£240	£688	£1,000	
£2	£2	£4	£0	This is a variable cost
£60	£60	£172	£0	
£45	£45	£129	£0	
£779	£779	£2,233	£1,000	
£6	£6	£17	£0	
£15	£15	£43	£100	
£0	£0	£0	£0	
£126	£126	£361	-£200	
£147	£147	£421	-£100	
£214	£214	£613	£1,875	
£2,000	£2,000	£2,000	£2,000	
£6	£6	£17	£0	This is a variable cost
£2,220	£2,220	£2,630	£3,875	
-£10,000	-£10,000	-£10,000	-£10,000	
£28,779	£28,779	£41,465	£33,735	Total Expenditure Increase from 2022/23
6.15%	6.15%	8.86%	7.21%	% Expenditure Increase from 2022/23