

Minutes

Hythe Town Council

Minutes of the meeting of the Community Engagement Working Group, held on Tuesday 31 January 2023 at 1530HRS, Oaklands, Stade Street.

In attendance: Councillors P Graham, M Whybrow.

Ms S Chesters and Ms C Porter.

Also in attendance: Plans and Facilities Officer.

1. Apologies for Absence

Apologies of absence were received from Councillors J Martin.

2. Minutes

That the Minutes of the Community Engagement Working Group meeting held on Monday 10 October 2022 be agreed as a correct record of the meeting.

3. Events 2023 and Craft Fairs

It was noted that the working group did not have any additional events to be added for 2023 prior to purdah. Any further events would be discussed after the elections when the working group has been appointed.

The working group noted that since a member of the community has started running craft fairs at the Town Hall, they did not need to continue with theirs.

4. Delivery of Community Newsletter

The delivery of the Community Newsletter was discussed. The Working Group noted that there is not currently the budget to facilitate the delivery. The Council currently pay for an alternative provider to advertise its news/information.

The Working Group discussed to the idea of involving other groups with the Councils Newsletter. It was suggested that the following groups could be invited to participate Hythe Rotary, Hythe Civic Society. It was also noted that these groups might have members to aid with the delivery.

It was noted that some printing companies, also offer a deliver service. This is an option to be explored and costs obtained when required if there is a potential increase in demand.

The possibility of meals on wheels delivering the newsletter was discussed. The newsletters could be placed in additional locations throughout the Town.

The item will be explored further after the elections.

5. Eco Conference for Schools

It was noted by the working group that the schools are difficult to reach and there is not much progress with communication. This would be put on hold during the election period.

6. Red Lion Square Phone Box

Hythe Town Council adopted the phone box in Red Lion Square. After a recent refurbishment, the phone box is now looking for a new purpose. The consultation took place on the website and social media, to allow the residents to express their opinions and choose what they would like to see the phone box used for.

Consultation Results

This consultation ran from 14.11.22 to 02.12.22. Where members of the public could visit Oaklands to view the consultation and to submit comments in person. The consultation was also available on the website, social media, Hythe Life Magazine and the HTC Newsletter. Two options were presented, Option A 'Community Library' and Option B 'Defibrillator,' a section for any other ideas was also provided.

Options	Results
Option A – Community Library	1
Option B – Defibrillator	4
Other Ideas:	Hythe in Bloom / Pretty window stickers with lights inside.

After a long discussion, the working group decided to select 'Option B.' There was a discussion that the remaining £400.00 from the community engagement budget be put towards the cost of the defibrillator.

The Community Engagement Working Group will need to submit a request to the Finance and General Purposes Committee, for the Defibrillator and associated cabinet. The next F&GP meeting is on 16 February 2023. The cabinet will need to be lockable, to prevent theft and vandalism.

Recommended:

- 1. To note the results from the consultation.**

2. To submit a request to F&GP for the cost of the Defibrillator and lockable cabinet for the Red Lion Square Phone box.

7. Provision of a Screen and Projector at the Town Hall

The provision of a screen and projector at the Town Hall was discussed, for the use at meetings and community events. The lack of storage at the Town Hall was discussed, as the screen can be bulky to store.

The demand for the screen and the projector needs to be proven before any purchases take place. The Council has another facility with a screen and projector should anyone need these facilities.

8. Does Hythe's Heritage Matter / Conservations Area Workshops

It was noted that Hythe Civic Society will put together a formal proposal for a workshop on Hythe Heritage/ The Conservation Area. No further action is to be taken until the formal proposal is received from Hythe Civic Society, no deadline was set for this. This would be considered once it has been submitted.

9. Date of Next Meeting

End of May – Mid June 2023.

It was noted that money from the budget had been used to purchase clothing rails for the 'Pantry', so they can display the clothing they offer.




Meeting Finished at 1633hrs.

Items for discussion at the next meeting:

1. Delivery of Community Newsletter
2. Eco-Conference for Schools
3. Hythe's Heritage Matter / Conservation Area Workshops (Once submitted)

Actions:

1. Allow for longer lead times on organising the events, as preparation takes longer.
2. Gather the cost of three different defibrillator and lockable cabinets to accompany the minutes to the next Finance and General Purposes Committee.

Option 1	Option 2	Option 3
		
<p>Heart Sine Samaritan PAD 360P Fully-Auto AED & AED Protect Outdoor Locked</p>	<p>ZOLL AED Plus Semi-Automatic Defibrillator & 4000 Unlocked Outdoor Cabinet - Yellow</p>	<p>ZOLL AED Plus Fully Auto and AED Protect Outdoor Locked Package</p>
<ul style="list-style-type: none"> • 1 x Adult Pad-Pak™ cartridge- contains batteries AND pads. • 1 x Durable Soft carry case • 1 x User Instructions • Integrated Metronome prompts coach CPR chest compression rate • Internal memory recording time, date, ECG trace & duration, shock delivery information and CPR intervals. • USB Data port • Sophisticated SCOPE™ Biphasic waveform technology adjusts patient impedance to maximize effective shock delivery. • 8-year warranty • IP56 certification providing impressive 	<p>The ZOLL Semi-Automatic AED Plus defibrillator features Real CPR Help technology.</p> <p>This revolutionary technology provides the responder with real-time feedback for both depth and rate of chest compressions, helping to provide the most effective CPR possible during a rescue.</p> <p>With both audio and visual prompts, the device guides the rescuer along the whole procedure to boost confidence for any experience level, increasing the likelihood of a positive outcome for the patient.</p>	<p>The ZOLL AED Plus Fully Automatic defibrillator is supplied with its exclusive, one-piece CPR-D electrode that can measure the depth and rate of chest compressions during CPR. It immediately tells rescuers how well compressions are being performed. With clear visual and audible prompts that deliver instantaneous feedback, the AED Plus ensures rescuers can perform the most effective CPR.</p> <ul style="list-style-type: none"> • 7-year warranty

protection against dust and water. • Weighing under 1.5kg with carry case this device is ultra-portable and lightweight. FREE Software updates		
£1,338.00 Including VAT	£1,620.00 including VAT	£1,644.00 including VAT
Heart Sine Samaritan PAD 360P Fully-Auto AED & AED Protect Outdoor Locked Package - Defib Warehouse - Wide range of defibrillators	ZOLL AED Plus Semi-Automatic Defibrillator & 4000 Unlocked Outdoor Cabinet - Yellow (defibstore.co.uk)	ZOLL AED Plus Fully Auto and AED Protect Outdoor Locked Package - Defib Warehouse - Wide range of defibrillators