

Addendum
Notes to the Budget Monitor April 2023

Budget Code	Actual cost in April 2023	Budget for the year	Notes Full year = 100% 1 month = 8.33% April = 8.33%
Income			
Precept	£188,623	£377,246	50% of precept received. Other half should be received in September
Allotment income	£11,745	£12,524	93.78% allotment income received
Portland Rd Car park	£7	£17,000	0.04% Car park income received. Ticket machine has been updated to reflect new price increase
Sports Revenue	£282	£12,192	2.31% income received. Tennis & Bowls opened from 1st of April
Pavilion function revenue	£456	£16,790	2.72% income received
Boot Fairs, circuses, funfairs	£0	£6,800	0% income received. Boot fairs will commence in May
Property (ex-library) rent	£685	£25,610	2.68% property rent
Caretaker Charge	-273	£2,220	-12.27% loss of income on caretaker charge, due to free use of Town Hall and Pavilion
Wedding income	£760	£19,760	3.85% wedding income received
Town hall Lettings	£94	£2,546	3.68% income received
Oaklands Room Rental	£0	£190	0% income received
Interest on investments	£692	£3,400	20.37% bank interest
Miscellaneous Income	£0	£0	Budget not set
Transfer from Democratic Contingency Reserve		£18,000	Recommended to cover election costs
All Income	£203,072	£514,278	39.49% Total income achieved

Expenditure			
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Grounds Maintenance	£4,364	£55,600	7.85% Grounds maintenance monthly cost
CCTV Costs	£0	£5,000	0% cost incurred
Tree audit and works	£100	£8,395	1.19% fallen tree removal at Eaton Lands
Allotment maintenance	£0	£1,000	0% cost incurred
Civic Allowance	£0	£1,500	0% cost incurred
Civic attire	£0	£250	0% cost incurred
Civic entertainment	£0	£1,500	0% cost incurred
Band Concerts	£0	£4,900	0% cost incurred
Election Costs	£0	£17,000	0% cost incurred
National Commemorations	£661	£5,000	13.22% King's Coronation, expenses to be recharged to Hythe Festival Company
Grant monies donated by HTC	£10,000	£24,500	40.82% grants given to Hythe Festival Company and Hythe Venetian Fete Society
Town Council initiatives	£0	£2,000	0% cost incurred
Playground Equipment Maintenance	£3,000	£5,000	60% Repairs for the play equipment at Peregrine Close
Skate park repairs	£0	£2,500	0% cost incurred
Car park expenditure	£0	£1,000	0% cost incurred
Advertising	£0	£2,100	0% cost incurred
Misc expenses	£0	£100	0% cost incurred
Salaries	£13,050	£158,497	8.23% funds used to date
Employers NI	£1,152	£9,849	11.70% funds used to date
Employers Superannuation	£2,915	£42,594	6.84% funds used to date
Water rates	£218	£3,000	7.26% premises and allotment water usage
General rates	£2,389	£36,980	6.46% funds used to date
Insurance – premises & public liability	£2,641	£20,630	12.80% funds used to date
Refuse Collection	£0	£1,421	0% cost incurred
Electricity	£69	£10,300	0.67% cost incurred
Gas	£73	£9,036	0.81% cost incurred
Parking expenses	£0	£50	0% cost incurred
Travel	£13	£1,000	1.27% staff work mileage

Employee medical	£0	£450	0% cost incurred
Printing and Copying costs	£415	£1,700	24.40% ink cartridges for office printers
Postage and carriage	£8	£600	1.37% cost incurred
Telephone costs	£329	£4,300	7.66% telephones and broadband costs
IT and Computer costs	£1,957	£3,000	65.24% annual IT support and domain cost
Office stationery	£131	£1,000	13.13% cost incurred
Books	£0	£500	0% cost incurred
Legal fees	£0	£4,700	0% cost incurred
Audit and Accountancy fees	£0	£2,266	0% cost incurred
Consultancy fees	£0	£1,500	0% cost incurred
Professional fees	£0	£1,000	0% cost incurred
Equipment hire	£451	£2,500	18.03% lease of photocopier
Equipment purchases	£380	£1,000	38% fridge for the Sports Pavilion
Equipment maintenance/service	£0	£910	0% cost incurred
Lift repairs and servicing	£0	£2,000	0% cost incurred
Property Repairs & renewals	£792	£8,000	9.90% Installation of benches and picnic tables at Eaton Lands and Horn St
Cleaning	£690	£9,000	7.67% Cleaning at Oaklands, Town Hall and Pavilion
Laundry	£0	£50	0% cost incurred
Premises expenses	£721	£2,000	36.05% PAT testing for Oaklands, Town Hall and Pavilion. Hand paper towels for the three premises
Premises security	£120	£1,500	8.00% Fire alarm service at Town Hall and Pavilion
Bank interest paid	£0	£200	0% cost incurred
Bank Charges	£48	£600	8.04% cost incurred
Loan Principal paid	£0	£3,600	0% cost incurred
Loan interest paid	£0	£4,000	0% cost incurred
Subscriptions	£3,351	£9,000	37.23% Microsoft 365 Business annual subscription
Training costs	£6,574	£8,000	82.18% Local Governance degree for Town Clerk
Refreshments	£0	£200	0% cost incurred
Projects	£0	£10,000	0% cost incurred

Total Expenditure Incurred	£56,612	£514,278	11.01% budget used
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